

York City Dollars For Scholars ChapterNet Student Profiles



Creating Your Student Scholarship Profile

*Adapted from presentation by
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Introduction

Use this Guide to:

1. Learn how to access the student profiles section of the YCDFS website
2. Learn the parts of the student profile
3. View the parent, counselor and reference views and learn how to request them

Focusing on students...



- ❑ Visit our chapter website
- ❑ Complete FREE online profile
- ❑ Receive list of scholarship opportunities
- ❑ Apply

**Scholarship
AMERICA**
Because College Doesn't Happen by Chance™

“How Can I Get A Scholarship?”

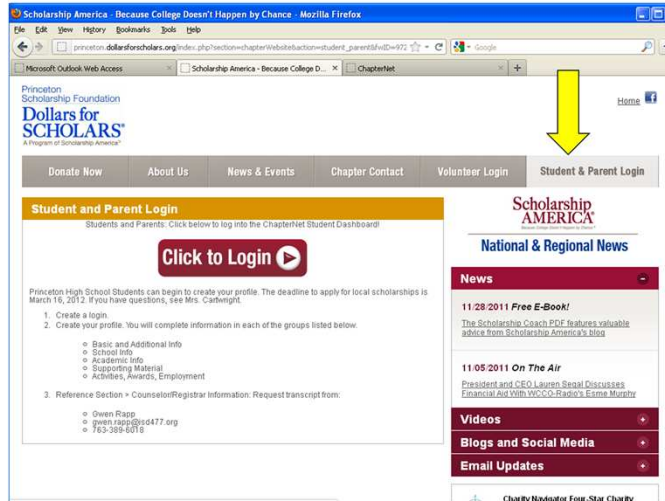
Scholarship opportunities through our chapter are listed on our website. Complete a FREE online profile to find out for which chapter scholarships you are eligible AND as a bonus, you'll receive a list of some additional scholarships from across the nation that you may also be eligible for.

You will only need to complete one scholarship profile. It becomes your basic application for any of the scholarships listed on this site for which you are eligible. ONE PROFILE – MULTIPLE OPPORTUNITIES.

As a registered student, you will also receive notification and feedback regarding scholarship deadlines, requirements, and the status of your applications. Registered students also receive access to exclusive financial aid and college success resources.

We provide this handout to help you complete your online profile. Please see your guidance counselor if you need further assistance, or contact the Chair of the Awards Committee of York City Dollars For Scholars by email: ycdfs1@gmail.com.

Student Access



Click on the Student & Parent Login tab on the right hand side of the chapter website

Student Access

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▣ To initiate a profile, students click here

▣ Once established, students log in here

5

To Students At William Penn Senior High School: We strongly recommend that you use the same log-in name and password that you have used on the school district's other student/family web-sites and for the College Board. This will reduce the problems of remembering your login and password.

Student Access

Welcome To Scholarship America Student Center

Thank you for your interest in Scholarship America. First you need to provide us with some basic information and then you'll receive an email with your login information. First, we need you to identify the high school you are going to graduate from or have already graduated from if you are home schooled, please type "home schooled" into school name and choose that entry.

Search for: School Name City State ZIP

Showing records 1 to 25 of 25666 [Next](#)

School Name	City	State	ZIP	
City Honors	Buffalo	New York	14205	Choose This School
Hutch Tech				Choose This School
ALBERTVILLE HIGH SCH	ALBERTVILLE	Alabama	35950	Choose This School
ASBURY SCH	ALBERTVILLE	Alabama	35950	Choose This School
DOUGLAS HIGH SCH	DOUGLAS	Alabama	35964	Choose This School
KATE D SMITH DAR HIGH SCH	GRANT	Alabama	35747	Choose This School
MARSHALL TECH SCH	GUNTERSVILLE	Alabama	35976	Choose This School
BRINDLEE MT HIGH SCH	GUNTERSVILLE	Alabama	35976	Choose This School
HOOVER HIGH SCH	HOOVER	Alabama	35244	Choose This School
SPAIN PARK HIGH SCH	HOOVER	Alabama	35242	Choose This School
BOB JONES HIGH SCH	MADISON	Alabama	35758	Choose This School
LEEDS HIGH SCH	LEEDS	Alabama	35094	Choose This School
BOAZ HIGH SCH	BOAZ	Alabama	35957	Choose This School
HEWITT-TRUSSVILLE HIGH SCH	TRUSSVILLE	Alabama	35173	Choose This School
BENJAMIN RUSSELL HIGH SCH	ALEXANDER CITY	Alabama	35010	Choose This School
ANDALUSIA HIGH SCH	ANDALUSIA	Alabama	36420	Choose This School

Students start by identifying their school.

Notice how we include homeschool students

6

Type the name of your high school OR the city in which it is located into the "search" line. You do not need to complete each of the blanks in the line.

Find the name of the high school from which you will graduate in the list that appears (see sample above).

Click "Choose this school"

Student Access

Step 2: Fill Out Your Basic Information

* - Required field

Submit Cancel

** Legal First Name

** Legal Last Name

** Primary State or Province

** Primary City

Primary City (if not found in above list)

** Primary County

** ZIP or Postal Code

** Which school district do you reside in?

** Email Address

Confirm Email Address

* Race

Ethnicity

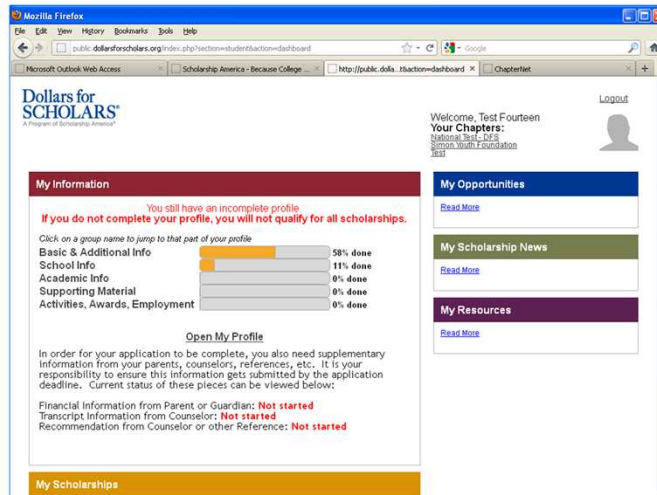
** I understand that my entire profile contains confidential personal data. I hereby authorize Dollars for Scholars to review the information in my profile for the purpose of determining my eligibility for scholarships. I also understand and agree that Dollars for Scholars may transfer, store and process my profile data in any of its offices in conjunction with the selection process for a scholarship. I verify that I have read, understand, and agree to the guidelines for this program. By registering for an account, I consent to the statement above and to the guidelines for the Dollars for Scholars program.

Students complete the preliminary profile.

Once this is complete, the students then receive an email to verify their profile and create a password

One important note: To be matched as eligible for York City Dollars For Scholars scholarship funds, you must live within the boundaries of York City and the School District of the City of York. Please be sure to answer the question about which school district you reside in, even if you are attending a different Pennsylvania public school.

Student Dashboard



□ Status information

□ Chapter matches

□ Local Chapter Opportunities

□ National news and Resources

□ Scholarship listings

8

When you've registered on the site, your "dashboard" will appear. It is a web-page that summarizes how much of your scholarship profile you have completed and that links you to the profile pages and other information.

Student Profile

Students can edit each section of their profile

Student Center

- My Information**
 - Basic Information
 - Additional Information
 - Schools
 - GPA
 - Test Scores
 - Class Rank
 - Other Financial Awards
 - Activities
 - Employment
 - Financial Information
 - Transcripts/References
 - Essays
 - Additional Documents
- My Scholarships**
 - Find New Scholarships
 - Scholarship Applications
- My Opportunities**
- My Scholarship News**
- My Resources**

Basic Info

In this section, you need to tell us the details of your contact information. This is important because many of our scholarships are only available to students from particular towns or counties. Also, our scholarship committees need to be able to contact you about your applications. Click the "edit" button to complete this section.

[Edit Basic Information](#) Updated 11/30/2011 by Test Fourteen

* Legal Last Name	Fourteen
* Legal First Name	Test
* Country	United States
* Primary State or Province	Colorado
* Primary Address Line 1	123 east
* Primary County	PUEBLO
* Primary City	PUEBLO
* ZIP or Postal Code	81001
* Which school district do you reside in?	PUEBLO 70 RURAL
* Time at Current Address	1 yr
* Email Address	paula14@scholarshipamerica.org
* Primary Phone Number	123-123-1234
Primary Phone Text Capable - check box	No
Alternate Phone Text Capable - check box	No

The “menu” under the heading, Student Center, allows you to move back and forth from page to page within your profile easily.

As you click on a menu item, the appropriate information will appear on the right hand side of the page. To add new info or to change something you’ve entered previously, click the “Edit This Information” button and use the textbox fields to make the appropriate changes. Don’t forget to look for the “submit” or “save” button before leaving a page on which you’ve made additions or changes.

Student Profile

Legal Last Name ****** Fourteen

Legal First Name ****** Test

Middle Name

Middle Name 2

Salutation -- Select --

Suffix

Preferred Name/ Nickname

Country ****** United States

Primary State or Province ****** Colorado

Primary Address Line 1 ****** 123 east

Primary Address Line 2

Primary Apartment

Primary County ****** PUEBLO

Primary City ****** PUEBLO

Primary City (if not found in above list)

ZIP or Postal Code ****** 81001

Which school district do you reside in? ****** PUEBLO 70 RURAL

Save Cancel

Double starred (**) items are required to complete a section

Single starred (*) are part of the dashboard status bars

10

This is the “Basic Information” page – start there.

Student Profile

Additional Information

Demographics

** Birthdate

** Gender

* Ethnicity

* Race

* Citizenship Status

** Citizenship Country

* First Generation to Attend College?

* Highest Level of Education Completed

* Have you been subjected to any school or legal disciplinary action?

* Primary Language

* Primary Language Spoken at Home

Show Other Information

Save Cancel

This is “Additional Information” page of your profile. Remember that you must answer any item with a double asterisk (**).

Student Profile

Schools

The screenshot shows a web browser window with the address bar displaying 'public.dollarsforscholars.org/index.php?action=schoolsaction=multi'. The page title is 'Dollars for Scholars' and the main heading is 'Schools'. The form is divided into three sections: 'Grade Level', 'High School Information', and 'College Information'. The 'Grade Level' section has a dropdown menu for 'Current Grade Level'. The 'High School Information' section has dropdown menus for 'Year Graduated/ Expected Graduation from High School' and 'High school you graduated from/expect to graduate from/last attended', a 'Search' button, and a checkbox for 'I received my GED'. The 'College Information' section has dropdown menus for 'College Application Status', 'College Application Status If Other', 'What type of post-secondary institution (if any) are you attending/plan to attend?', 'Anticipated Year Graduation from College', 'Intended/Current Major', 'Anticipated Degree Type', and 'Student will be enrolled:'. There are 'Save' and 'Cancel' buttons at the bottom right of the form.

The “Schools” page will ask you to summarize your current grade level, where you go to high school, and some information about the status of your college application(s) and expectations.

The first college question asks about your “application status.” You may only select one of the following answers:

“Not Yet Applied” – if you haven’t applied to any colleges or post-secondary schools

“Applied” – if you have applied to at least one college or post-secondary school and if none of the other answers apply

“Accepted/Attending” – if one of the places to which you’ve applied has offered you admission AND if you have agreed to attend that institution

“Waiting List” – if you have heard from all of the schools and the best offer to you is to put you on the “wait list”

“Denied” – if you have been specifically rejected by all of the places to which you’ve applied

“Other” – if none of the above apply, you should choose “other” and give a brief explanation in the accompanying text box.

Student Profile

GPA

The screenshot shows a Mozilla Firefox browser window with the Dollars for Scholars website. A modal window is open for entering GPA information. The form includes a dropdown menu for GPA information availability, a table for entering GPA values for grades 9 through 12 and cumulative HS and college GPAs, and a 'Save' button.

Please enter the applicable GPA info below. Enter as much information as is available.

GPA information available	
My school does not calculate GPA	-- Select --
My school does not calculate GPA on a 4.0 scale	I have high school GPA information only
My school uses weighted GPAs	I have high school and college GPA information
	I have college GPA information only

GPA	
* Grade 9 GPA	/4.0
* Grade 10 GPA	/4.0
* Grade 11 GPA	/4.0
* Grade 12 GPA	/4.0
* * Cumulative HS GPA	/4.0
* Cumulative College GPA	/4.0

Save Cancel

Please note: Please be as accurate as is possible. The information that you enter will be compared with the information on your transcript when it becomes available to us from your guidance counselor.

Student Profile

Test Scores

The screenshot shows the Dollars for Scholars website interface. On the left is a navigation menu with categories: My Information, My Scholarships, My Opportunities, My Scholarship News, and My Resources. The main content area is titled "Test Scores" and includes a "Test Name" dropdown menu, a "Score" input field, and a "Score Date" input field. The dropdown menu is open, displaying a list of test names: AP Spanish Literature, AP Statistics, AP Studio Art, AP U.S. History, AP World History, GED Score, SAT Critical Reading, SAT Verbal (Obsolete), SAT Math, SAT Writing, ACT Composite, ACT Writing, PSAT Critical Reading, PSAT Verbal (Obsolete), PSAT Math, PSAT Writing, PSAT Selection Index, GMAT Verbal, and GMAT Quantitative. Below the dropdown is a "Test Name" text input field. To the right of the input fields are "Save" and "Cancel" buttons. A "Enter Test Information" button is also visible. The browser window title is "Mozilla Firefox" and the address bar shows the URL "http://public.dolars.org/index.php?section=testScores&action=multi".

Please note: Please be as accurate as is possible. The information that you enter will be compared with the information on your transcript when it becomes available to us from your guidance counselor.

Student Profile

Class Rank

The screenshot shows a web browser window with the Dollars for Scholars website. A modal form titled "Class Rank" is displayed over the main content. The form contains the following fields:

- * Does your school rank students? (Dropdown menu with "-- Select --")
- * What system does your school use? (Dropdown menu with "-- Select --")
- Ranking System If Other (Text input field)
- * Class Rank (Text input field)
- * Class Size (Text input field)

At the bottom right of the form are "Save" and "Cancel" buttons. The background website shows a sidebar with navigation links like "My Information", "My Scholarships", "My Opportunities", "My Scholarship News", and "My Resources".

Please note: Please be as accurate as is possible. The information that you enter will be compared with the information on your transcript when it becomes available to us from your guidance counselor.

Student Profile

Activities

The screenshot shows a web browser window displaying the 'Dollars for Scholars' website. The 'Activities' section is active, showing a form for adding activities. The form includes fields for 'Activity Name', 'Activity Type', 'Activity', 'Number of Years', 'Activity Description', 'Activity Organization Name', 'Activity Organization Address', 'Activity Start Date', and 'Activity End Date'. A yellow arrow points to a blue circle with a question mark next to the 'Number of Years' field. Another yellow arrow points to the 'Save and Add Another Activity' button at the bottom of the form.

When you see a blue circle with a question mark inside, please scroll the cursor over the circle without clicking. You'll see a pop-up box with clarifying information.

Note that you should complete the requested information for each activity in which you've participated. After completing one activity description, click the "Save and Add Additional Activity" button at the bottom of the screen, until you've added all of your activities. Then click "save" to be sure to keep the last activity entered.

Each activity will be "scored." Please be complete. You will be asked the start and end dates of each activity. Please make a best guess – the exact day isn't important so long as we can see the approximate length of time (in weeks or months).

Make a reasonable estimate of the "Total Hours Spent On The Activity Per Year." If your involvement changed from year to year, estimate the annual average.

Student Profile

Employment

The screenshot shows a web browser window with the Mozilla Firefox address bar displaying the URL: public.dollarsforscholars.org/index.php?action=employment&action=multi. The page title is "Dollars for Scholars". The left sidebar contains a "Student" menu with options: My Information, My Scholarship, My Opportunities, My Scholarship News, and My Resources. The main content area is titled "Employment" and contains a form with the following fields: Employer, Position, Current Position? (a dropdown menu), Start Date, End Date (with a note: "if you are currently employed in this position, leave blank"), Hours Per Week (with a note: "Ranges will not be accepted-- please enter the average hours per week."), Amount Earned (with a note: "per hour"), and Total months of employment. Below these fields is a "Notes" section. At the bottom of the form, there are three buttons: "Save and add another", "Save", and "Cancel". A yellow arrow points to the "Save and add another" button.

Just as on the “Activity” page, use this template to enter the information for one employment situation. If you have worked in more than one situation, use the “Save and Add Another” button at the bottom of the page.

Each employment situation will be “scored.” Please be complete. You will be asked the start and end dates of each position that you list. Please make a best guess – the exact day isn’t important so long as we can see the approximate length of time (in weeks or months).

Make a reasonable estimate of the “Hours Per Week.” If your “Hourly Rate” for a specific position has changed over time, list the most recent rate.

Student Profile

The screenshot shows a web browser window with the URL <http://public.dollarsforscholars.org/>. The page is titled "Financial Information" and features a sidebar on the left with the following sections:

- My Information**
 - Basic Information
 - Additional Information
 - Schools
 - GPA
 - Test Scores
 - Class Rank
 - Other Financial Awards
 - Activities
 - Employment
 - Financial Information
 - Transcripts/References
 - Essays
 - Additional Documents
- My Scholarships**
 - Find New Scholarships
 - Scholarship Applications
- My Opportunities**
- My Scholarship News**
- My Resources**

The main content area is titled "Financial Information" and contains the following text:

Scholarships that make decisions based on need use a combination of factors, such as cost of college, family income, and other financial resources to assess a student's financial need. Please enter the contact information of the parent/guardian you wish to fill out your financial information. Please note, this information is one of the deciding factors in determining need based scholarships. After submitting this form, an email will be sent to your parent/guardian providing access to the financial information form. If you are emancipated, you will have the opportunity to fill out your own financial information.

Buttons for "Enter My Own Financial Information" and "Add Parent Information" are visible. A note at the bottom right states "Updated 12/11/2011 by Test Fourteen".

Please note: This information is important. Unless you are an “emancipated minor,” your parent/guardian should provide the information.

We strongly encourage you and your family to file a Free Application For Federal Student Aid (FAFSA) – expected by nearly every college or post-secondary school if you are seeking financial aid. See your Guidance Counselor for assistance if you are unfamiliar with the FAFSA.

If your parent/ guardian does not have access to email, please discuss with your Guidance Office how they can help you have this information completed.

YOUR APPLICATION WILL NOT BE “COMPLETE” WITHOUT THIS INFORMATION AND CANNOT BE CONSIDERED WITHOUT IT.

Student Profile

You must list a counselor and his or her email so that your school can enter transcript information into your profile.

You must also list a reference (it is good practice to speak with that person first) and his or her email address. Your reference will be asked (by email) to complete a brief questionnaire about you.

YOUR APPLICATION WILL NOT BE COMPLETE WITHOUT THIS INFORMATION FROM YOUR GUIDANCE OFFICE AND YOUR REFERENCE. PLEASE GIVE THEM SUFFICIENT TIME TO COMPLETE THE INFORMATION – DON'T WAIT UNTIL THE DAY BEFORE THE APPLICATION IS DUE.

After you have sent the request through the application site, you will be able to see on your Dashboard whether the information has been completed.

Student Profile

Essays

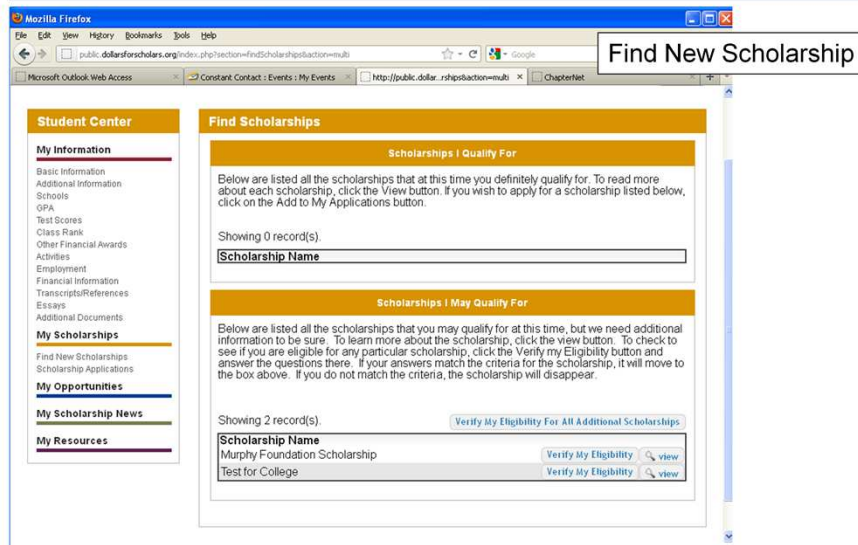
The screenshot shows a Mozilla Firefox browser window displaying the Dollars to Scholars website. The URL bar shows 'public.dollarsforscholars.org/index.php?section=essays&action=multi'. The page has a sidebar on the left with a 'Student' section containing links like 'My Info', 'Basic Info', 'Additional Schools', 'GPA', 'Test Scores', 'Class Rank', 'Other Info', 'Activities', 'Employment', 'Financial Info', 'Transcript', 'Essays', and 'Additional'. The main content area is titled 'Goals and Aspirations Essay: Make a statement of your plans as they relate to your educational and career objectives and future goals.' It contains two text input fields. The first field is labeled '* Goals Essay' and the second is labeled '* Unusual Circumstances Essay: Please describe how and when any unusual family or personal circumstances have affected your achievement in school, work experience, or your participation in school and community activities.' At the bottom right of the form are 'Save' and 'Cancel' buttons.

You must provide a response to the first Essay on Goals and Aspirations.

We recommend that you refer to such items as:

- your possible major,
- what level of post-secondary education you hope to complete, and
- your career aspirations related to your educational goals and aspirations.

Student Profile



21

On the Dashboard, you'll see the "My Scholarships" section of the menu. If you click the "Find new Scholarships" link, this important page will appear.

In order to be listed as an "applicant" for any scholarship that is listed, you'll need to do one of two things:

- If it is listed in the top section, please click "Add to My Applications." You can do this before finishing your application.
- If it is listed in the bottom ("May Qualify For"), click on the "Verify My Eligibility" button and respond to any questions that appear. For these scholarships, there are additional eligibility requirements. Based on your responses, the web system will be able to determine if you are eligible to apply. If so, it will move the listing into the top section of this page and you will have to click "Add to My Applications" to become an active applicant.

People across the nation are adding scholarship information into the Scholarship America online system regularly. It is worth your while to revisit this page periodically to refresh the list of possible scholarships – especially the "Verify My Eligibility for Additional Scholarship" button.

Student Profile

Find New Scholarship

Student Center

My Information

- Basic Information
- Additional Information
- Schools
- GPA
- Test Scores
- Class Rank
- Other Financial Awards
- Activities
- Employment
- Financial Information
- Transcripts/References
- Essays
- Additional Documents

My Scholarships

- Find New Scholarships
- Scholarship Applications

My Opportunities

My Scholarship News

My Resources

Find Scholarships

Scholarships I Qualify For

Below are listed all the scholarships that at this time you definitely qualify for. To read more about each scholarship, click the View button. If you wish to apply for a scholarship listed below, click on the Add to My Applications button.

Showing 1 record(s).

Scholarship Name
Test for College

[Add to My Applications](#) [view](#)

Scholarships I May Qualify For

Below are listed all the scholarships that you may qualify for at this time, but we need additional information to be sure. To learn more about the scholarship, click the view button. To check to see if you are eligible for any particular scholarship, click the Verify my Eligibility button and answer the questions there. If your answers match the criteria for the scholarship, it will move to the box above. If you do not match the criteria, the scholarship will disappear.

Showing 1 record(s).

Scholarship Name
Murphy Foundation Scholarship

[Verify My Eligibility For All Additional Scholarships](#)

[Verify My Eligibility](#) [view](#)

22

Student Profile

Scholarship Applications

Student Center

My Information

- Basic Information
- Additional Information
- Schools
- OPA
- Test Scores
- Class Rank
- Other Financial Awards
- Activities
- Employment
- Financial Information
- Transcripts/References
- Essays
- Additional Documents

My Scholarships

Find New Scholarships

My Opportunities

My Scholarship News

My Resources

My Scholarship Applications

Unsubmitted Applications

Below are the scholarship applications that you have decided to work on. For many scholarships, all of the information needed has been completed by using the information you already provided in your Student Profile. If additional information is necessary, you will be able to click the "Add Additional Information" button to complete your application. If you no longer wish to complete the scholarship application, click the delete button. When the application is complete, click the submit button. NOTE: once you submit and application you will not longer be able to edit it.

Showing 1 record(s).

Scholarship	Close Date	
Test for College	09/21/2013	Add Additional Info Submit App Add Reference delete

Submitted Applications

Below are the applications that you have submitted for review. The appropriate scholarship committee will begin reviewing applications after the final deadline for submissions has passed. You will receive notice via email when your application is being reviewed. Scholarship award winners will be notified by email soon after the review process is complete.

Showing 1 record(s).

Scholarship	Close Date	
Local chapter award	01/19/2012	View Additional Information

Awarded Applications

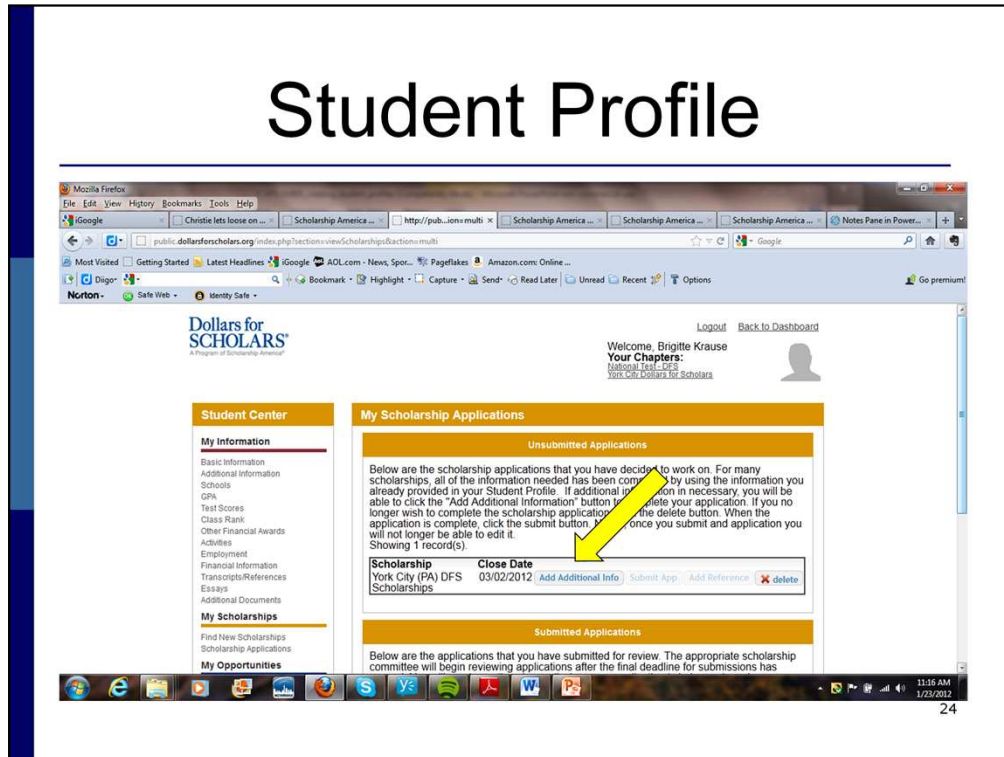
Showing 0 record(s).

Scholarship	Status	Decision Date
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23

The "Scholarship Applications" button in the "My Scholarships" menu will allow you to see the status of your application(s) – those for which you still need to submit further information and those for which you have completed the application.

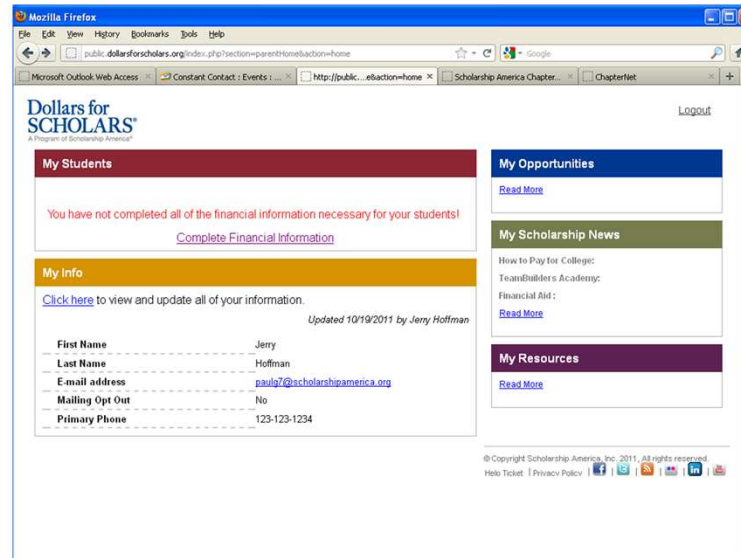
Student Profile



Before submitting your application for any scholarship, click to “Add Additional Information” if this box appears. These are questions that have been added to the basic application form that you must also answer for your application to be complete.

FOR YORK CITY DOLLARS FOR SCHOLARS APPLICATIONS, the “Add Additional Information” button will bring you to several questions related to the colleges to which you’ve applied and several other questions related to the different sources of funding that we may be able to use to give you a scholarship. IT IS VERY IMPORTANT THAT YOU COMPLETE THESE QUESTIONS.

Parent view



25

Your parent will also be able to use the web-site to review this information. They will need to create a simple profile registration to do so.

Your parent will need an email separate from the one you have used to create your own student profile. If your parent does not have an email address, please discuss with your Guidance Office how to get one.

PARENTS SHOULD NOT USE THE SAME LOG-IN AND PASSWORD THAT THEIR CHILD HAS USED TO CREATE A STUDENT PROFILE.

Parent view

The screenshot shows a Mozilla Firefox browser window displaying the Dollars for Scholars website. The address bar shows the URL: `public.dollarsforscholars.org/index.php?section=myStudent&action=multi`. The page is titled "Parent" and contains a form for financial information. The form includes the following fields and options:

- Relationship To Student:** A dropdown menu with "-- Select --".
- Indicate whether the information is from:** Two radio buttons: "Estimates based on current income information to be filed by April 15, 2013" and "A completed tax return - IRS Form 1040 filing date of April 15, 2013".
- State of residence:** A dropdown menu with "-- Select --".
- Adjusted gross income:** A text input field.
- Total federal tax paid (Form 1040 - Line 60):** A text input field.
- Total income of father (or self if Independent Student):** A text input field.
- Total income of mother:** A text input field.
- Yearly untaxed income and benefits sources:** A list of checkboxes: "Social Security", "AFDC", "Child Support", and "Other".
- Yearly untaxed income and benefits: Amount:** A text input field.
- Medical/Dental expenses not paid by insurance (exclude insurance premium):** A text input field.
- Total cash, checking, savings, cash value of stocks, etc. (Exclude retirement plan funds, IRAs, 401(k), 403(b)):** A text input field.
- Total number of family members living in the household and primarily supported by the reported income:** A text input field.
- Total number of family members attending a postsecondary school at least 1/2 time during the 2010-2011 school year, including applicant-do not:** A text input field.

At the bottom of the form are "Save" and "Cancel" buttons. The browser window also shows several open tabs: "Microsoft Outlook Web Access", "Constant Contact: Events", "http://public.d...s/action=multi", "Scholarship America Chapter...", and "Chapterlet".

26

This is the financial information screen that a parent/guardian will be asked to complete when they receive an email from the website. Don't forget to scroll down to see a few more questions.

REMEMBER, YOUR APPLICATION WILL NOT BE "COMPLETE" UNTIL THIS INFORMATION IS SUBMITTED.

Counselor view

The screenshot shows a web browser window with the title "Dollars for SCHOLARS" and the subtitle "A Program of Scholarship America". The page is titled "My Information" and displays the following details:

- First Name: Jim
- Last Name: Spring
- E-mail address: paula3@scholarshipamerica.org
- Mailing Opt Out: No

Updated 10/19/2011 by Jane Doe

Below the "My Information" section is a "My Students" section. It contains a table with 4 records:

Legal First Name	Legal Last Name	
Larry	Hoffman	View Transcript Information
Mary	Lawrence	Edit Transcript Information Submit Transcript
Jerry	Jones	View Transcript Information
Test	Fifteen	Add Transcript Information

At the bottom of the page, there is a copyright notice: "© Copyright Scholarship America, Inc. 2011. All rights reserved." and a footer with links for "Help Ticket", "Privacy Policy", and social media icons for Facebook, Twitter, YouTube, and LinkedIn.

27

When emailed, your counselor will see this screen and the next one.

Counselor view

The screenshot shows a web browser window with the title "Mozilla Firefox". The address bar displays "public.dollarsforscholars.org/index.php?action=counselorHome&action=home". The page content includes a message: "We need to verify academic information about the applicant. Please upload a copy of the student's transcript below. If you do not have access to an electronic copy of the transcript, please check the box for further instructions". The form is divided into three sections: "General Information", "High School Information", and "College Information". The "General Information" section has fields for "Applicant class rank" and "Applicant Class Size". The "High School Information" section has fields for "Verified Cumulative High School GPA", "Verified Weighted GPA", "SAT Math", "SAT Reading", "SAT Writing", and "ACT Composite". The "College Information" section has a field for "Verified Cumulative College GPA". The form also includes "Save" and "Cancel" buttons at the bottom right. The footer of the page reads "© Copyright Scholarship America, Inc. 2011. All rights reserved." and "New Ticket Privacy Policy".

My Info

First
Last
E-mail
Mailing

My Student

Please click on the student's name to view their profile.

Legal
Larry
Mary
Jerry
Test

Logout
Edit
Jane Doe

Save Cancel

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28

Reference view

Dollars for SCHOLARS
A Program of Scholarship America

Logout

My Information

Updated 10/19/2011 by Paul Gernscheid [Edit](#)

First Name	Paul
Last Name	Gernscheid
E-mail address	pgernscheid@scholarshipamerica.org
Mailing Opt Out	No
Primary Phone	952-830-7383

My Students

Please complete a recommendation for the following student(s). Click the "Add Recommendation" button and follow the instructions detailed there. Once you have completed the recommendation, you must click the "Submit Appraisal" button to complete the action.

Legal First Name	Legal Last Name	
Larry	Hoffman	View Recommendation
Mary	Lawrence	Add Recommendation
Jerry	Jones	View Recommendation
Test	Fifteen	Add Recommendation

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29

When emailed, your reference will see this page and will be asked to complete the information on the next slide.

Reference view

The screenshot shows a Mozilla Firefox browser window with the URL `public.dollarsforscholars.org/index.php?action=reference&homeaction=home`. The page displays a reference form for Dollars for Scholars. The form includes several dropdown menus for rating various aspects of an applicant's profile, such as their choice of postsecondary education, achievements, goal setting, commitment, learning resources, curiosity, problem-solving skills, and respect. A text area for comments is also present. The form is titled "Reference view" and has "Save" and "Cancel" buttons at the bottom.

The form contains the following fields:

- The applicants choice of postsecondary education program is -- Select --
- The applicants achievements reflect his/her ability -- Select --
- The applicants ability to set realistic and attainable goals is -- Select --
- The quality of the applicants commitment to school and community is -- Select --
- The applicant is able to seek, find, and use learning resources -- Select --
- The applicant demonstrates curiosity and initiative -- Select --
- The applicant demonstrates good problem solving skills, follows through, and completes tasks -- Select --
- The applicant's respect for self and others is -- Select --
- Comments about applicant (do not name)

Buttons: Save, Cancel

30

Questions?

- ❑ If you need assistance while completing your student profile, please ask your Guidance Office for help.
- ❑ If your Guidance Office is unable to assist you, please contact Awards Committee Chair of York City Dollars For Scholars, email: ycdfs1@gmail.com