Dollars for Scholars Application Completion Instructions

1. Click on the *Student and Parent* tab.
2. Click on the "Click to Login" blue button at the bottom of the page to log in or to create a new account.
3. When creating a new account, please make sure to complete all the fields with a red asterisk (*)
4. When creating a Student, please use a personal email address instead of the school issued email address.
5. After completing all the required fields press "*submit*".
6. An email from "*Scholarship America*" will be sent to the email address used when creating the account for you to login. There will be a temporary password which you will have to change once you login for the first time.
7. Log back into the Dollars for Scholars website using your email address and password.
8. Verify all information and then press "*Save and Continue*" this will send you to the website's "*My Dashboard*" page
9. On the "My Dashboard" page please finish completing the student profile by clicking on "*Work of Profile*"
10. On the student profile please complete all the required fields marked with a red asterisk (*)
11. On the "*My Dashboard*" Page on the section labeled "*My Scholarship*". Click on "Search for Scholarships".
12. At the center there is a box labeled *Scholarship Chapter Additional Information*.
13. Click on the "*question*" button.
14. In the text box write a 250 words or less essay answering the following question: *What advice would you give to incoming freshmen about achieving academic success in High School?*
15. After completing the essay press the "*Submit*" button
16. Click on *Verify Eligibility*.
17. At the center of the page is a box labeled *Scholarship Application Ready to Complete*.
18. Click *Apply* and complete the electronic signature and submit.
19. There is a box labeled *Scholarship Applied For*. If you submitted correctly, it should read that there are no unsubmitted application.

If you have any questions email us at islandtreesdfs@gmail.com