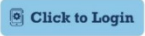# Instructions to complete the Fargo Area Dollars for Scholars online application for graduating high school seniors
Application Deadline- March 31 (if the 31ˢᵗ falls on a Saturday or Sunday, applications will be due the following Monday)

Two different scholarships are available through this website: The **Fargo Area Dollars for Scholars** scholarship and the **Fargo Area Dollars for Scholars Career and Technical Education Scholarship**. All applicants must complete the online application.

Step 1. To begin go to http://fargo.dollarsforscholars.org/index.php?section=chapterWebsite&action=student_parent&fwID=863 click on the Students and Parents login button. [Click to Login] To create a new account, click on "***Don't Have an Account Create One Here"*** link. (*It is important to remember what email you use to create your account*). Put in the High School you are currently attending and choose from the list provided.

Step 2. Complete the "Fill Out Your Basic Information", the items with ** are required before the form can be submitted.

Once you have completed hit "Submit" on this page you will receive the following prompt:

"Thanks for enrolling in Scholarship America's Dollars for Scholars Student Center. Please check all of your email folders, link your Inbox, Spam folder, Promotions, or similar in a few minutes. You will receive your login information. If you do not receive this email, please go to the Student Login page, click "Forgot Password?" and follow the prompts."

Step 3. You will then receive an email from Scholarship America follow the instructions in the email to the login page and use the temporary password that is provided. You will then be asked to create a new password.

Verify the information on the "Welcome Page" to ensure it is all accurate. "Save and Continue" which will take you to "My Dashboard"

Step 4. Click on the "Work on Profile" button.

Complete each of the below categories.

Basic info
Additional Info
Schools
GPA
Class Rank (*Not required, select <u>no</u> as your answer*)
Test Scores (*Only the ACT/SAT scores need to be entered*)
Activities
Awards
Employment (*List any employment you have had*)
Documents (*Fargo Area Dollars for Scholars does not require any other documents be attached*)
*Parent/Guardian Info (*A parent must grant consent if you are under the age of 18*)
Financial Info (*Not required for Fargo Area Dollars for Scholars*)
Goals Essay and Unusual Circumstances Essay (*No word limit but be concise and talk about what your future plans are*)
Transcripts and References (*Make sure that these have been requested and submitted*)

*To complete parent information, click request information from parent and enter their email address.

Once you have completed the above sections, click on the "Save and Look for Scholarships" button. Under the "Scholarships Applications Ready to Complete" area you should see **Fargo Area Dollars for Scholars Scholarship** and/or **Fargo Area Dollars for Scholars Career and Technical Education Scholarship** scholarships. Click on the "Apply" button.

Follow the instructions and complete the electronic signature and click the "Submit" button.

Check the "Scholarships I've Applied For" section and make sure the **Fargo Area Dollars for Scholars Scholarship** and/or **Fargo Area Dollars for Scholars Career and Technical Education Scholarship** are listed.

Note: You can still make changes to the "My Information" categories and submit the new information until the close date for scholarships.

If you have any questions about the application please visit with your school counselor, or you may contact the Fargo Public Schools Foundation office at 701.446.1041 or email- fpsfound@fargo.k12.nd.us