

**Date:** January 28, 2021

**To:** Board of Directors

**From:** Brian P. Curtin

**Subject:** Burlington Community Scholarship Foundation Annual Investment Report for 2020

The Burlington Community Scholarship Foundation had a difficult year in fund-raising. We raised \$10,624 in the Adopt a Class programs. We also received another \$11,000 from donations from our adopt-a-class partners. The Scholarship Foundation received \$110,535 in donations from the high school program. We received another \$443 in miscellaneous donations and \$1,900 in Trust fund donations. Donations were a challenge because of Covid and the ability to hold individual fund- raising events.

The scholarship foundation's endowment assets were invested at UBS Financial Services which had a return of 12.32 % for calendar year 2020. The balance of this fund was \$725,252 on December 31, 2020. The total Dividend and interest income on these assets was \$35,739 and an increase in market value of \$50,363 for 2020. The Endowment fund has earned an annualized return of 9.03 % since 2009.

The Burlington Community Scholarship Foundation's endowment is a balanced portfolio that is invested conservatively for long term gain. This represents only 64.9% of our total funds of \$1,116,353. We are long term investors. Our investment committee has been very conservative and has maintained a strict investment policy under the Massachusetts laws governing the investments of Trust Funds. The investment committee will continue to monitor our investments closely and will take appropriate action when necessary.

We had a return on investments of \$3,054 on the remaining 35.1% of our Endowment fund of \$391,101. This represented interest income on money market, savings accounts and the Cd for the Adopt-a-class funds of \$181,474. The total assets decreased from \$1,141,755 to \$1,116,353 a reduction of \$25,402. The reason the assets decreased was the foundation gave out more scholarships and fund raising was less than 2019. The Scholarship Foundation awarded 425 scholarships totaling \$415,000 in 2020.

Our asset allocation for the \$725,252 balance at UBS as of 12/31/2020 was:

- 2.79 % - Cash 20,247
- 21.08 % - Fixed Income - 152,896
- 46.95 % - Equities - 340,525
- 29.18 % - Other - 211,584

The total fund balance was \$1,116,353 as of December 31, 2020. Below is the fund breakdown:

- Burlington High Scholarship Fund 25,139
- Cindy Debois Trust Fund 94
- Reading Co-op Master Checking 649
- Reading Co-op Operating Account 404
- Reading Co-op Money Market Account 13,138
- Adopt A Class 2019 to 2033 186,332 balance includes the \$113,380 CD
- Millipore CD 133,238
- John Diirorio Fund 384
- Jerry Sullivan memorial 1,465
- Burlington High Trust Funds 26,721
- Michael & Jessica Murray 2,532
- Rahanis Park Tennis Fund 1,005
- UBS Financial Services 725,252

TOTAL \$1,116,353

- Funds held in the UBS account represent \$45,000 investment balance of the Carlberg, Dubois, Sullivan and Diirorio Trust funds.