## Benton Scholarship Foundation Application Process

Step-by-Step Guide 2024





### **Guide Objectives**

- Learn how to access the student profile
- Learn the different components that make up the student profile
- Understand the match and application process for scholarships



### **2024 – Key Dates**

- Application opens December 21
- Application closes March 17 (midnight)
- Awards presented May 8 (Senior awards program)



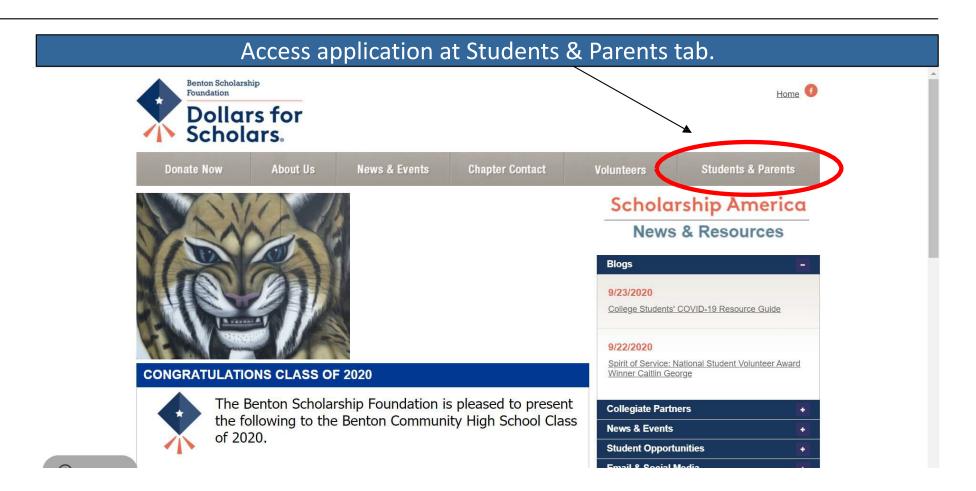
### **Focusing on Students...**

- Visit the <u>bentonia.dollarsforscholars.org</u> website
- Complete the FREE online profile
- Receive list of scholarship opportunities
- Apply for scholarships
- Gain access to bigger, national network of opportunities
- Attend and complete college



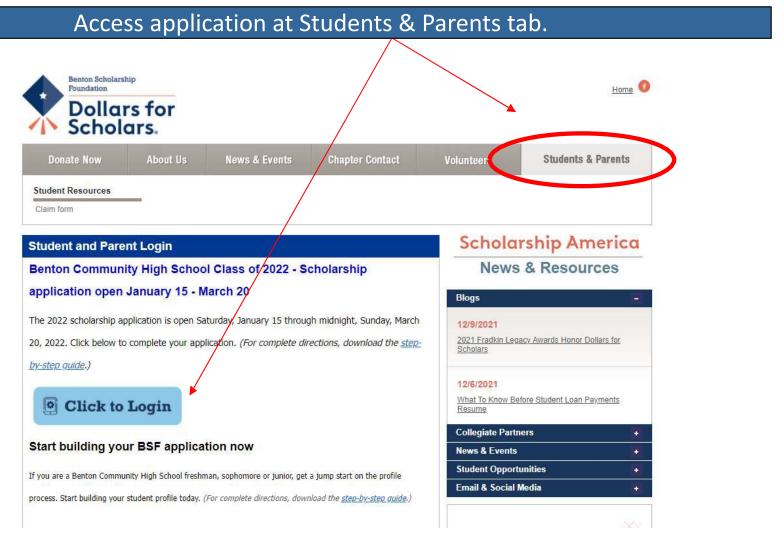


## Getting started – Log on to bentonia.dollarsforscholars.org





## Click to Login button begins the application process





### **Create An Account**



### First time users, click here to start login process.

### The Scholarship America Dollars for Scholars Student Center Welcome to the Scholarship America Dollars for Scholars Student Center! Your profile here will allow you to match to and apply for scholarships managed by your local Dollars for Scholars affiliate. In order to be eligible for Dollars for Scholars scholarships, you need to have a Dollars for Scholars affiliate serving your area. (Click here to search before you get started.) We encourage you to go to the Students & Parents Tab of your local Dollars for Scholars affiliate website for specific instructions on applying and deadlines. If there's no Dollars for Scholars affiliate in your area, you will not be eligible for a Dollars for Scholars scholarship. You can still create a profile to access financial aid resources, college guidance and application tips. We also encourage you to check out the national and regional scholarships managed by Scholarship America. If you have a profile, log in below. Don't have an account yet? Create one here. Didn't receive the login email? Click the gray support button on the left side of the screen. Student Login **Email Address Password** Login Forgot Password?

Parents
Parents: Click Here to Log In
School Officials
School Officials: Click Here to Log In
References
References: Click Here to Log In



### **Create An Account**

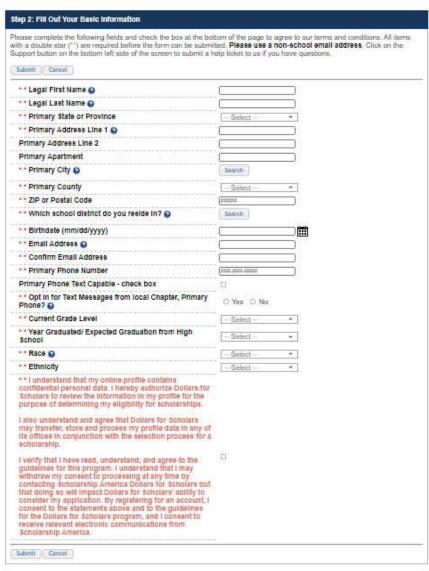
#### **Enter Benton Community AND Van Horne** Dollars for Scholars. Welcome To Scholarship America Student Center Thank you for your interest in Scholarship Anderica Dollars for Scholars. To get started on your profile, find your high school in the list below using the available filters and click the "Choose This School" button to the right of it. If you are/were home schooled enter "Home Schooled" into the High School Name field and select the option that appears. If you received your GED, please enter "GED" into the High School Name field and select the generic GED option that If you graduated from an international high school, please enter Non-US International School" into the High School Name and select the Not in USA filter in the State drop down and select the option that appears. If you CANNOT FIND YOUR HIGH SCHOOL, please click on the gray Support button and send us your school's name and location so we can add it to our database. State - Show All --High Benton Community City Van Horne ▼ ZIP 52346 School Name Showing 1 record(s). High School Name ZIP City State BENTON COMMUNITY SENIOR HIGH SCHOOL VAN HORNE lowa 52346 Choose This School

#### Click choose this school



### **Create An Account**





You must complete all the double starred (\*\*) items in order to create an account.

Once this is complete you will receive an email to verify your profile and create a password.

NOTE: Do NOT use your school email address.



### **Create Password**

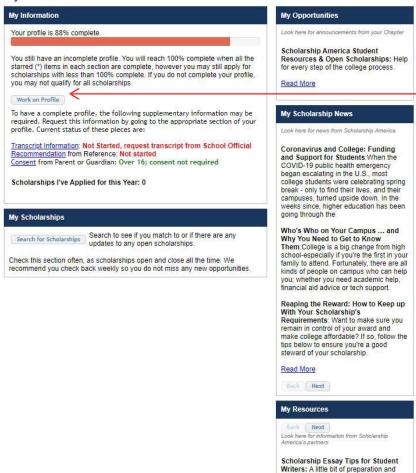
- Check your <u>non-school email</u> for the next step.
- Follow the directions in the email to create your password.



## Student Dashboard = Your Homepage

Welcome, Cristina Hurley
Your Chapter Matches click below to view their website
NA9999 - National Scholarships - DFS.
IA1446 - Benton Scholarship Foundation
Dollars for Scholarship Foundation

#### My Dashboard



To begin your profile, click here.



### **Application progress**

#### My Information

Basic Info

Additional Info

Schools

**GPA** 

Class Rank

**Test Scores** 

Activities

Awards

**Employment** 

Documents

Parent/Guardian Info

Financial Info

Goals Essay

Unusual Circumstances Essay

Transcripts

Transcripts

References

Help

As you complete your application, please keep in mind:

You must complete all the double starred (\*\*) items in order to submit the form and you must complete all of the single starred (\*) items to move your progress towards 100%.

All other items are helpful in matching to scholarships, but optional.

As you move through the application sections, if you are not sure if a section is complete, refer to the "My Information" column.

#### Remember:

Green = Completed

Yellow = Not complete

Red = Not started

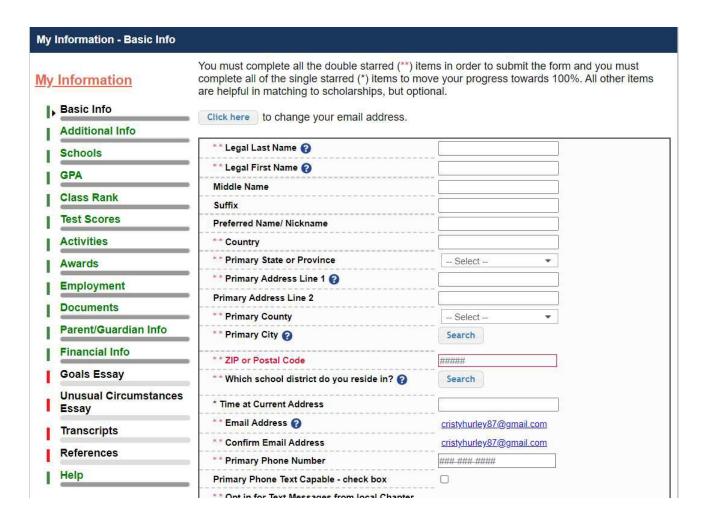




## My Information – Required Sections for BSF Scholarships

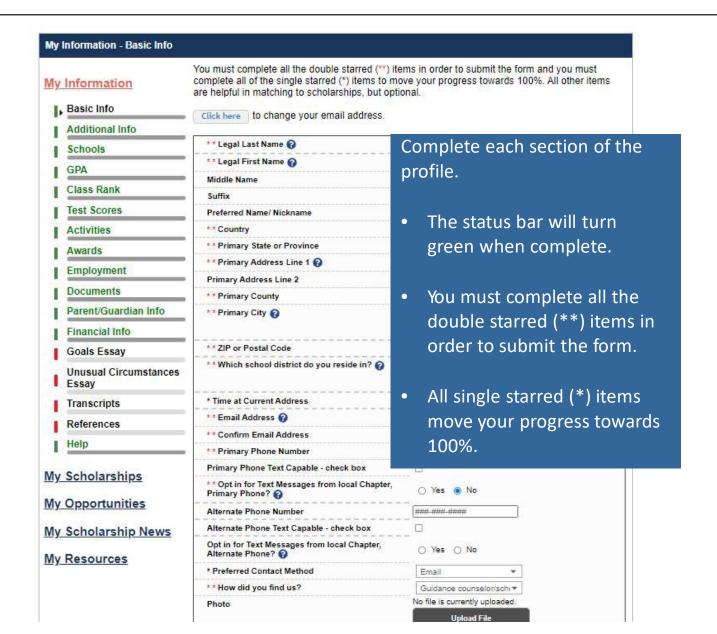
#### **REQUIRED SECTIONS**

- ✓ Basic Info
- ✓ Additional Info
- ✓ Schools
- ✓ GPA
- ✓ Activities
- ✓ Awards
- ✓ Employment
- ✓ Parent/Guardian Info
- ✓ Essay
- ✓ Transcripts
- ✓ References





### **My Information – Basic Info**



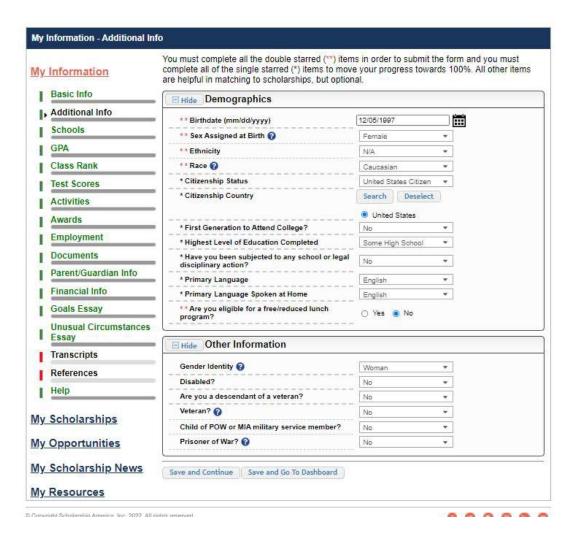


### My Information

- Additional information
  - Some information is voluntary.
    - However you may match to a broader range of scholarships by filling in all fields.
  - Be complete and accurate! Double check your work.

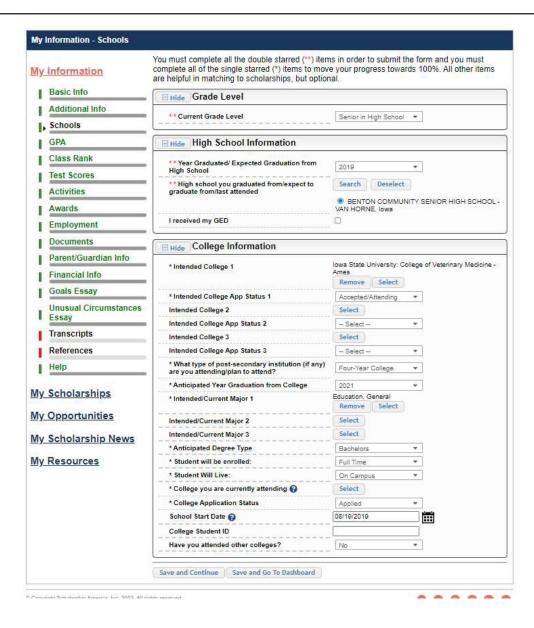


### **My Information – Demographics**



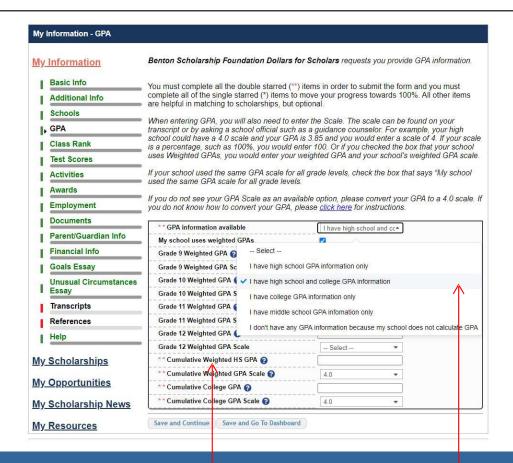


### **My Information – Schools**





### **My Information – GPA**



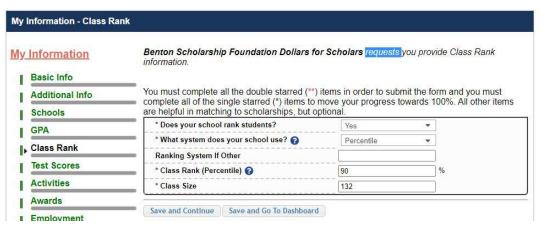
Select GPA information that will be provided.

Provide cumulative HS GPA. (BCHS does not use weighted GPAs.)



## My Information – Class Rank & Test Scores

NOT REQUIRED for BSF scholarships.

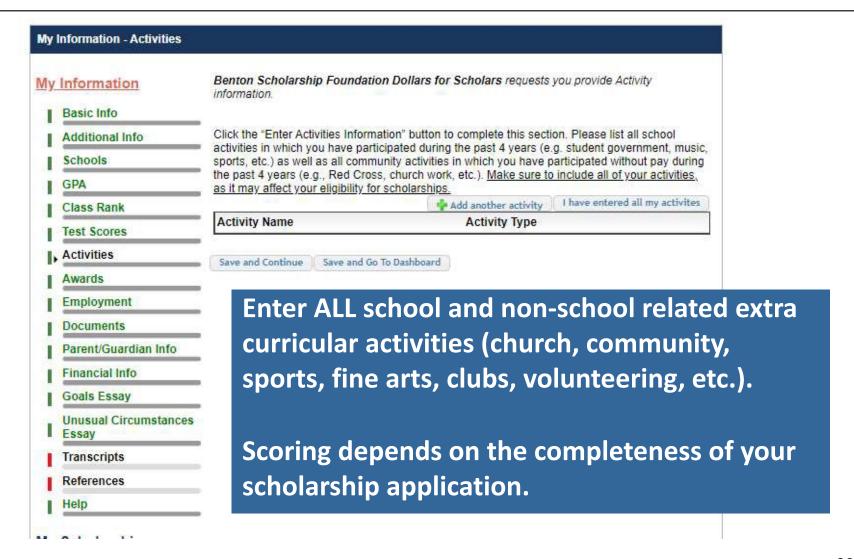


Section intro is a system default. Neither section is required to qualify for a BSF scholarship.



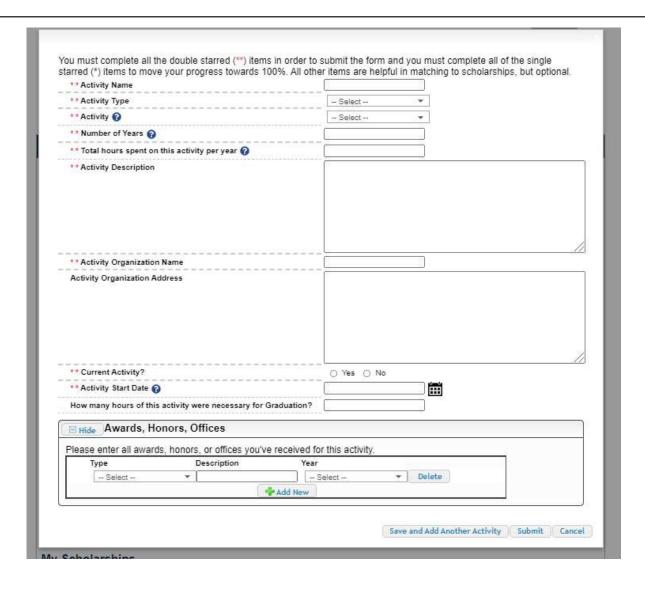


### **My Information – Activities**





### **My Information – Activities**



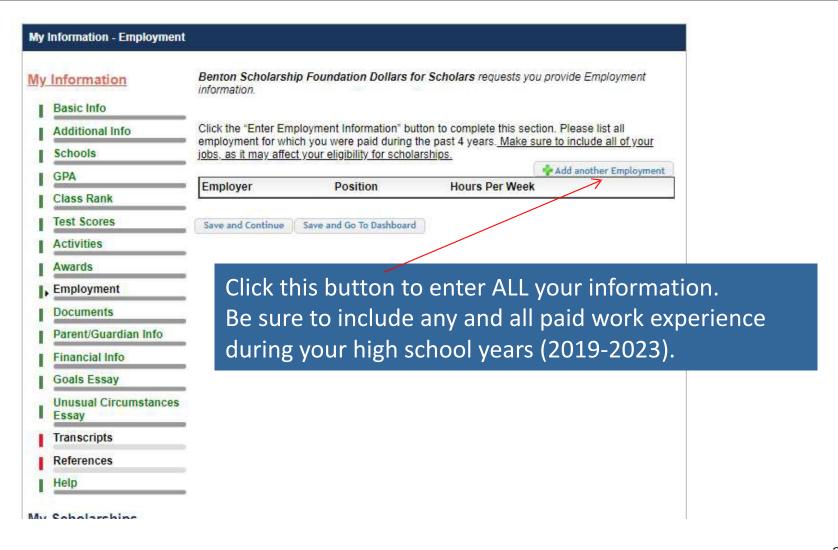


## **My Information – Awards**





### **My Information – Employment**





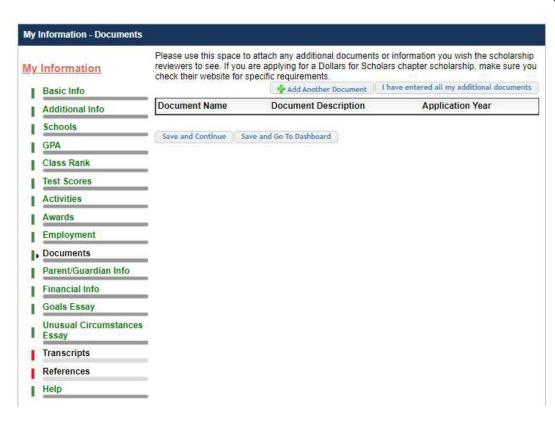
### **My Information – Employment**

* Employer			
Position		]	
* Start Date 🕜		) <b>iii</b> i	
* Current Position	Select ▼		
* Hours Per Week 👔 Ranges will not be accepted please enter the average hours per week.		)	
Amount Earned 💡	\$	per hour	
*Total Months of Employment 🔞		)	
lotes			



## **My Information – Documents**

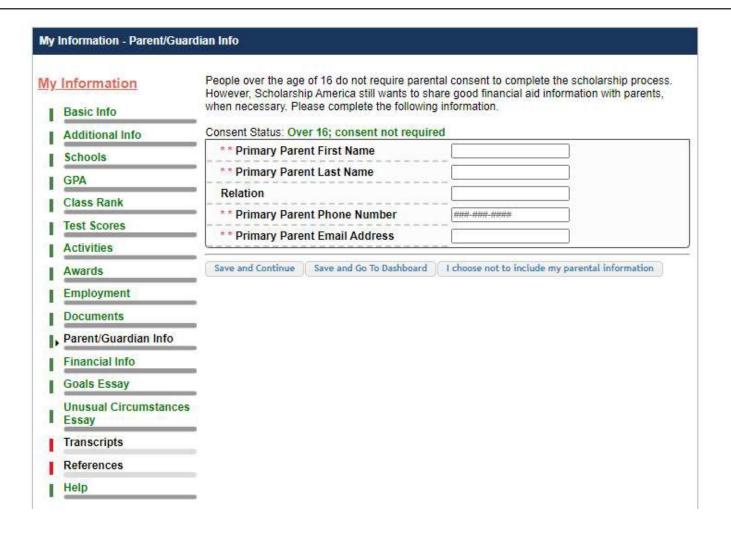
NOT REQUIRED for BSF scholarships.



Section intro is a system default. Neither section is required to qualify for a BSF scholarship.



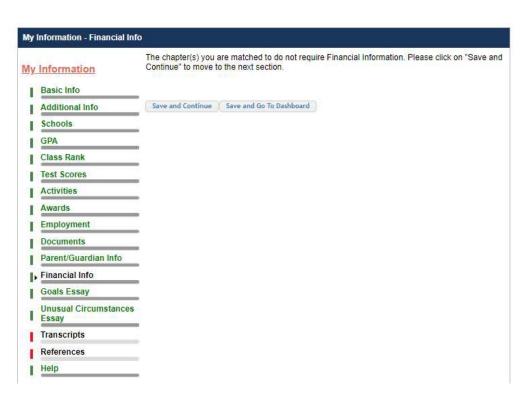
## My Information – Parent/Guardian Info





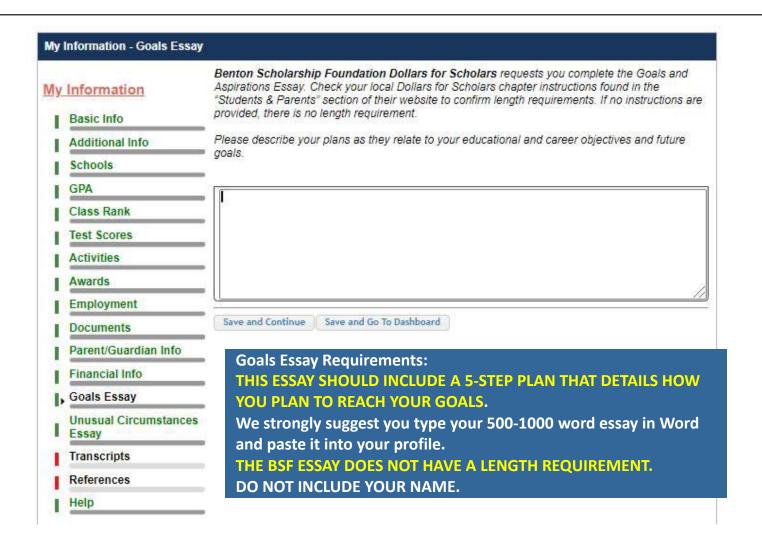
# My Information – Financial Information

NOT REQUIRED for BSF scholarships.



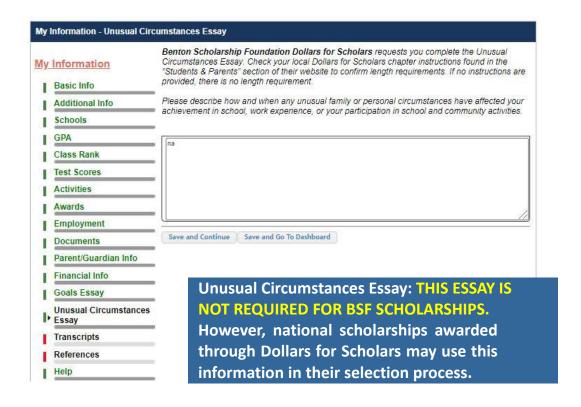


### **My Information – Goals Essay**





## My Information – Unusual Circumstances Essay



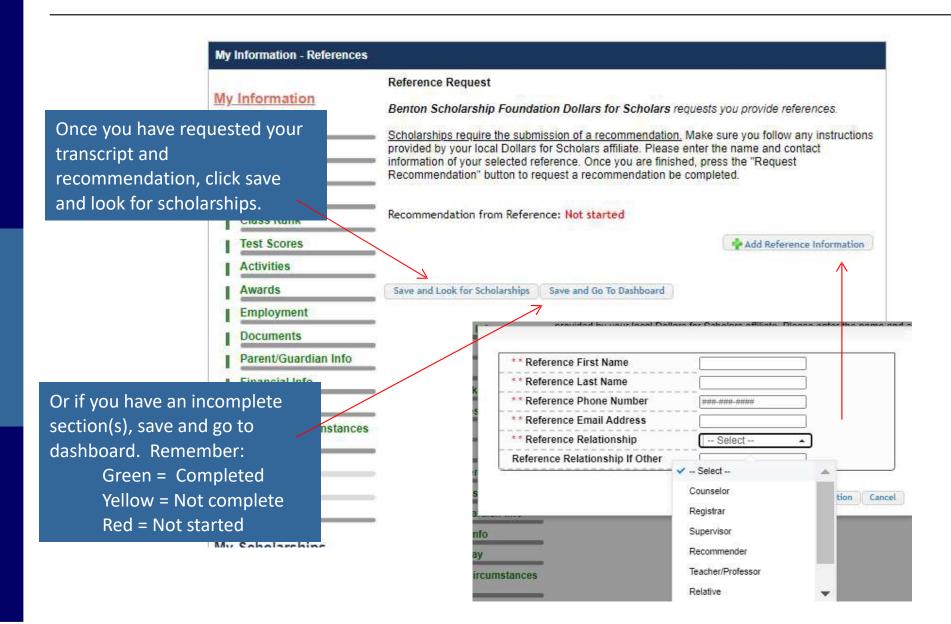


### My Information – Transcripts

	My Information  Basic Info Additional Info Schools GPA Class Rank	Benton Scholarship Foundation Dollars for Scholars request(s) you provide transcripts.  Scholarships require the submission of a school transcript or at least verification by a school official. For High School transcripts, enter the name and contact information of the school official who verifies your academic record, such as a guidance counselor or registrar. Once you are finished, press the "Request Transcript Information" button to request a transcript.  Transcript Information: Not Started, request transcript from School Official
	add school official info owing in form.	te: If you want to include additional transcripts from previous schools, please upload e Documents section. Check with your local Dollars for Scholars to see if unofficial are acceptable.
acretin@ben 319-228-870	<u>ton.k12.ia.us</u> 1	HILLING SCHOOL STREET, ASSESSMENT
	1	egistrar First Name
	1 * * Counselor/R	egistrar First Name egistrar Last Name
	* * Counselor/R  * * Counselor/R	



### **My Information – References**

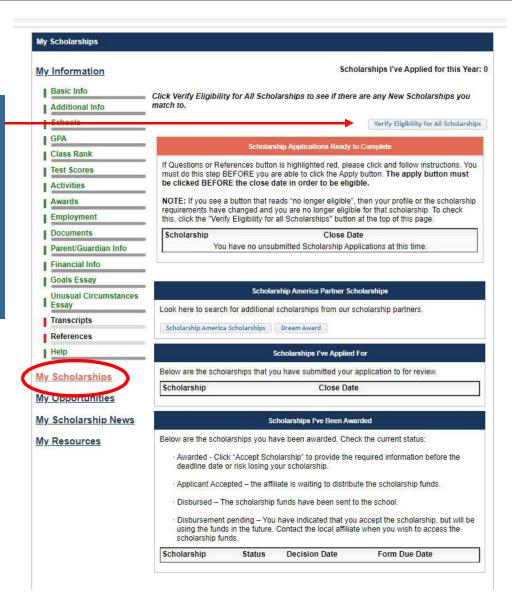




### My Scholarships

Click Verify Eligibility for All Scholarships to see if there are any New Scholarships you match to.

BSF scholarships will be visible December 19 – March 19, 2023.



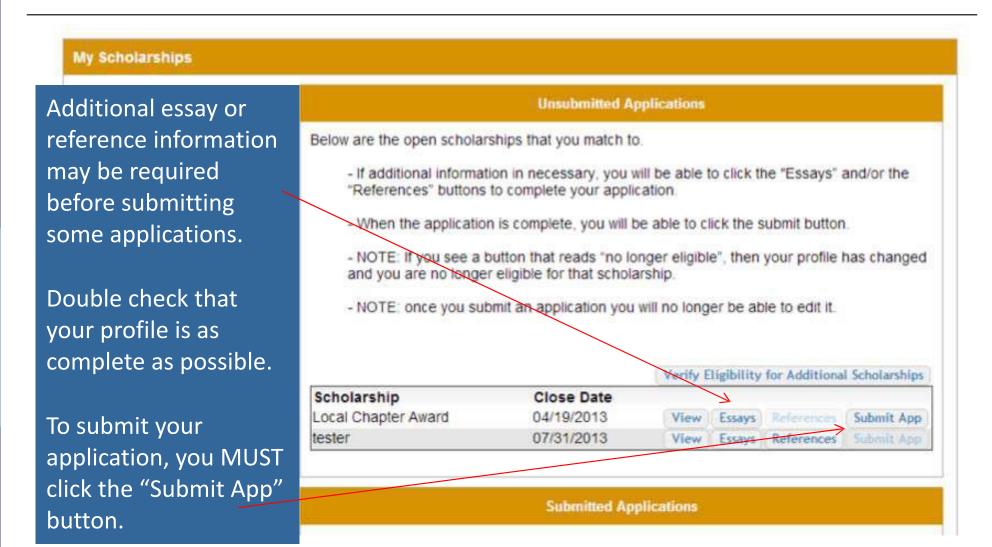


## My Scholarships – Scholarship Matches

Please note, if you have incorrectly answered any of these questions and want to change your response, please contact dollarsforscholars@scholarshipamerica.org. \* - Required field Submit Cancel Hide Custom Eligibility I plan on attending a modeling school Do you like Batman? Hide Questions You've Already Answered Are you a patient of Dr Germscheid Yes I plan on attending a modeling school Yes Are you currently or do you plan to enroll full-time in a postsecondary school next year? Yes Submit Cancel policy | 🚮 | 🔯 | 🔯 | 🛅 | 🚵 D Copyright Scholarship America, Inc. 2011, All rights reserved. If any scholarships you match to contain any custom eligibility questions, you will need to answer them first.



### My Scholarships – Apply





### **Common Questions**

#### Q. My profile isn't at 100% completion, how do I know where I'm missing information?

All the sections of the profile are color coded by completion (see slide 12).

**Red** = not started

Yellow = started but not completed

**Green** = complete

Look for the red or yellow sections in your profile, this is where you are missing information.

#### Q. My profile is at 100%, does that mean I'm done?

Not necessarily! You have to submit to any scholarships you want to be considered for, your profile is not automatically submitted. Go into the My Scholarships section of your profile to see the list of scholarships you have met the requirements for and submit to all of them you want to be considered for (see slides 32-34).

#### Q. How can I change my answers if I have already submitted my application?

Click the Support tab on the left side of the screen to submit a help ticket to Dollars for Scholars specifying which question you answered incorrectly and the IT team can reset it for you.



### **2023** – Key dates

- Application opens December 21
- Application closes March 17 (midnight)
- Awards presented May 8 (Senior awards program)



### **Questions?**

- Contact any one of the individuals below who can help get an answer to any question or problem you may have with the application.
  - Mr. Cretin acretin@benton.k12.ia.us
  - Gina Krug gina.krug@collins.com
  - Sue Wheeler <u>cypryde85@gmail.com</u>
  - Theresa Thompson <u>tdavetheresa@aol.com</u>
  - Cristy Hurley <u>cristyhurley87@gmail.com</u>
  - Rita Taylor Stewart <u>ritataylorstewart@hotmail.com</u>