Tri-West Dollars for Scholars (TW\$4S) SENIOR Scholarship Application Information

***USE THIS INSTRUCTION GUIDE**

TW\$4S is a subsidiary of Scholarship America. Per Scholarship America, all applicants MUST create an online student profile. Your completed profile will allow you to "match" to any local and national scholarships. Please follow these instructions to set up and complete your profile.

YOU MUST USE GOOGLE CHROME AS YOUR BROWSER!

1) To update the profile you created last year:

GET HELP:

At any point in the process, online help can be requested by clicking on the **"support"** tab at the bottom left of the screen. Additional sources for help include the TW\$4S contacts: Kathy Waite 317-340-3410 JKBusiness@indy.rr.com Or JR Prentice 317-403-2058 JRdollars777@gmail.com Or TWHS Guidance Office

Log into the TWHS Webpage, click on \$4Scholars in the menu in the left column of the home page. After the link opens, click on the Students & Parents tab and then "Click to login." Enter your username and password that you created last year. If you are unsure of the email address you used to set up your profile, both Mrs. Miller in Guidance and we have that information, but we do not have access to passwords. Click on the blue "Work on Profile" link. Be sure to make the following edits so that all scholarships available to you will match to you:

- A) Under the Schools tab, change your status to a "SENIOR"
- B) If you are under 18, request parental permission to apply under the Parent/Guardian Tab
- C) If you are interested in applying for any need based scholarships, be sure to input your FAFSA EFC number under the Financial Info Tab. Particularly, if you will be majoring in a business related field, be sure to input this number as we have a local scholarship that you will only match to if your financial information is submitted.
- D) We have scholarships for athletic involvement. If you participated in a sport or cheer, be sure to indicate that under the activities section so you will match to those applications.
- E) Be as thorough as possible as you complete your profile, particularly in the Activities, Awards and Employment tabs.

Complete all tabs on the profile. The more information you input into your profile, the more likely you will be to receive a scholarship.

Important note on email addresses: <u>Please make sure to change your email address to your personal</u> <u>one, not your Hendricks.k12 address</u>. If you receive a scholarship this year, we may be contacting you over the summer. Also, we have scholarship opportunities for you beyond HS and will try to contact you regarding those opportunities as they arise. Your school email will not be valid beyond your senior year, please change it now, so that you will receive pertinent information following high school. To **change your email address**, on the Basic Info tab, there is a "click here to change your email" link at the top of the page.

2) **To begin a new profile:** If you have not yet created a profile, under the Student/Parent tab, select this link "Don't have an account yet? Create one here."

Enter "Tri-West" in school name field (hyphen required) and Tri-West High School will pop up. Next, click on "choose this school."

Fill out your basic information on this page. ** items are required. When it asks for which school district you reside in, type in "North West" and North West Hendricks School Corporation will pop up. "North West" must be two words.

After completing the fields check the box next to the paragraph in red, and then click submit.

You will then receive a "Login Information" email and may begin inputting information into your profile.

3) Specific helpful profile instructions:

If you lose this page or the Phone-a-Thon Application Form, you may find a copy of them on the Student/Parent Login Page main screen. Just click on the links.

Most of the profile is self-explanatory. However, here are a few hints that could help you during the process. When you have fully completed a section, you'll notice the colored bar to the left of the section heading will turn green. Completion of all sections is not required, but to receive the maximum benefit possible, it is suggested that students complete all sections.

*<u>GPA Section</u>, check the box that says "My school uses weighted GPAs". You may obtain your end-ofyear GPA's from the TWHS Guidance Department by requesting a transcript. Near the top, the transcript will print your GPA from each completed year at TWHS as well as your current Cumulative GPA. Filling in grade level GPA's is optional. You must fill in the "Cumulative Weighted HS GPA" and for the "Cumulative Weighted GPA Scale," enter 4.0.

*Class Rank Section, "Yes" Tri-West does rank students. Choose the "integer" option.

*Test Scores Section: Be sure to include all ACT and SAT scores in this section.

*<u>Financial Information Section</u>, Just wait until you receive your "FAFSA Expected Family Contribution number (EFC)". Once you have completed your FAFSA, you can just plug that dollar figure into the Financial Information page and the section will be complete. <u>You are not required to complete the Pell</u> <u>Grant information</u>. (Note: Our Phone-a-thon awards are not need-based. However, other local awards that we sponsor as well as many state and national awards do consider need. If you choose to be considered for need-based scholarships, <u>your correct FAFSA number must be input</u>.)

<u>*Goals & Unusual Circumstances Tabs:</u> These are NOT REQUIRED for any of our local chapter scholarships. If you would like to match to other state or national scholarships, you should write these. If you are focused only on our local chapter awards, there is no need to submit these.

*<u>Transcripts Section</u>, below is the guidance counselor information you will need. Once the Guidance Department has received your request for transcript and uploaded your transcript to your file, the bar beside this section will turn green.

Brad Acton (For last names beginning with A-K) <u>actonb@hendricks.k12.in.us</u> 317-994-4061 Bob Linn (For last names beginning with L-Z) <u>linnb@hendricks.k12.in.us</u> 317-994-4062

*<u>References Section</u>, you only need to request a reference IF THE SCHOLARSHIP YOU ARE APPLYING FOR REQUIRES A REFERENCE. None of our local chapter scholarships require a reference.

4) <u>Applying for Scholarships</u>: Once you have completed your profile, open the My Scholarships tab. You will be asked a series of additional questions to better match you to the opportunities available specific to you. The questions you are asked will depend upon the information you input in your profile. Below is a sample of what you could see. Answer each question accurately with a ves or no.

Scholarships you match to will then appear under the My Scholarships tab. Click on each scholarship and follow directions to apply. If asked for an essay, create and save your essay responses. You must click APPLY on each application to submit and be considered for that award. Information may be continually added to your profile until the due date of the scholarships for which you are applying.

Hide Custom Eligibility		
If you are a senior who participate(d) on any TWHS athletic or cheer team, are currently in or have finished your senior season(s) in good standing, and you would like to apply for the Don Wagner Memorial Scholarship, please answer "yes" to this eligibility question.	○ Yes	[⊙] No
If you are a senior player on the Tri-West Football team, you finished the season in good standing, and would like to apply for the TW Quarterback Club Scholarship please answer "yes" to this eligibility question.	Yes	© No
Will you complete a phone-a-thon scholarship application in addition to the Compton application?	Yes	[⊙] No
If you are a senior player on the Tri-West Boys Basketball team and if you finished the season in good standing, please answer "yes" to this eligibility question. If you are not a senior or did not complete the season, please answer "no" to this question.	Yes	[©] No
If you are a senior player on the Tri-West Girls or Boys Soccer team, you finished the season in good standing, and would like to apply for the TW Soccer Boosters Scholarship please answer "yes" to this eligibility question.	Yes	© No
Are you a senior in high school who is pursuing a career in public safety or a career within a Federal Law Enforcement Agency?	Yes	[⊙] No
Have you demonstrated leadership in school, community or work related activies?	Yes	○ No
Submit Cancel		

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For additional state & national scholarship opportunities: Click on the Fastweb scholarship link under the "My Scholarships" tab.

SENIORS: WE RECOMMEND THAT YOU FILL YOUR PROFILE OUT AND COMPLETE YOUR PHONE-A-THON (AND OTHER) APPLICATIONS/ESSAYS AS SOON AS POSSIBLE. DO NOT WAIT UNTIL THE DEADLINE

(Most are due: February 26, 2018).