***2018 St. Louis Park High School***

 ***Scholarship Application Information***

* Scholarship application can be found on the St. Louis Park Dollars for Scholars website: [stlouispark.dollarsforscholars.org](file:///C%3A%5CUsers%5CMom%27s%20Computer%5CDocuments%5CFiles%20from%20old%20PC%5CDFS%5CStudent%20Scholarship%20Instructions%5Cstlouispark.dollarsforscholars.org) in the “Students and Parents” tab.
* **DO NOT** use your slpschools.org email when creating your account.
* Applications are due by 3:30 pm on **Thursday, March 15, 2018.**
* There will be a computer ‘help’ sessions in Room C153 during 5th hour on Tuesday, March 13th – think of this as a time to check your work, not to start the application process.
* Students can only receive one scholarship from St. Louis Park Dollars for Scholars.
* Awards night is Wednesday, May 23rd, students receiving awards will be notified by mail.
* All students **must** provide Goals and Aspirations essay (in the Goals and Aspirations tab).
* All students **must** provide an answer to the question **“What personal strength(s) you have gained from your experiences from either St. Louis Park High School or the St. Louis Park community-at-large? What would a scholarship mean to you?”** This question can be found in the “My Scholarships” tab.
* Students are required to have a recommendation by a person of their choosing. Make sure that you talk to the person you are asking to do a recommendation prior to providing contact information.
* Students must click on the “Submit App” for any scholarship they want to be considered for.

Note for Parents

* **For parents of students who are under 18**, please log-in online to give consent to allow St. Louis Park Dollars for Scholars to consider your student for scholarships. This **must** be done before your student will be able to apply for any scholarships. Once your student applies for parent consent, you will receive an email from Scholarship America to provide consent, if you do not receive email, check your spam folder. Please contact Ms. Nelson if you do not have email/computer access.

Helpful information for filling out application:

All questions with 2 asterisks (\*\*) must be answered. Ones with 1 asterisks (\*) do not need to be answered, but will affect the percent complete in profile bar.

**When creating an account use:**

School: St. Louis Park High School

School District: St. Louis Park Public School District

**Once your account has been created, make sure that you are connected to:**

**MN1128 – St. Louis Park Dollars for Scholars at the top right corner.**

**Please see Barb Nelson in the Counseling Office if you have questions or contact me at:** **nelson.barbara@slpschools.org** **or 952-928-6131**

**SCHOOLS Profile Bar**

College information is not required, but may affect scholarship eligibility – answer what you know to the best of your ability.

**GPA Profile Bar**

SLPHS calculates GPA on a 4.0 scale and is not weighted

Also, only the cumulative HS GPA is required. **Cumulative GPA can be found on Naviance**

**CLASS RANK Profile Bar**

Does your school rank students? – Yes

What system does your school use? Integer **Class Rank can be found on Naviance.**

**TEST SCORES Profile Bar**

Test scores are not used to determine St. Louis Park scholarship awards.

**ACTIVITIES Profile Bar**

Fill out all sports, clubs, community service, arts, music and church activities you wish to have considered. Use 100 hours for varsity sports as the “Total hours spent on this activity per year”

**AWARDS Profile Bar**

These are outside scholarship awards

**EMPLOYMENT Profile Bar**

List all employment

**PARENT/GUARDIAN INFO Profile Bar**

Enter parent/guardian contact information. If you are under 18 years of age, you are required to have parental consent to apply for St. Louis Park Dollars for Scholars scholarships.

**FINANCIAL INFO Profile Bar**

Financial information is not required.

**ESSAYS Profile Bar**

An essay on Goals and Aspirations is **required** for all applications. An essay about any Unusual Circumstances is optional, but may be used to tell the awards committee other things that you might want considered.

**REFERENCES/TRANSCRIPTS Profile Bar**

* **Do not request transcripts to be uploaded.**

**All** students must have a recommendation by a person of their choosing. Once you add reference information, click “Save and Request Appraisal”. All recommendation requests will come from Scholarship America via email, you should notify the person that you are getting your recommendation from that the request has been made.

**NOTE**: It may take several days for a recommendation response. Please make your request for a recommendation as soon as you can to make sure it can get done before the deadline.

**MY SCHOLARSHIPS**

 -Students are **required** to write an answer to the following question:

**What personal strength(s) you have gained from your experiences from either St. Louis Park High School or the St. Louis Park community-at-large? What would a scholarship mean to you?** This question can be found under the Chapter Name box (click on Questions). You will not be able to apply for any scholarships until this essay is complete and you have clicked on “submit”.

**-** Click “Verify Eligibility for All Scholarships”

-Answer all eligibility questions; submit answers to the custom questions.

-Click “View” to see detail of scholarships

-Click “Submit App” to complete application submittal for any one you wish to be considered for. There are many scholarships that **all students** are eligible for.

-Some scholarships require additional essays and/or references and must be completed before scholarship can be submitted.