

Souhegan Valley Dollars for Scholars

Meeting Minutes - September 16, 2019

In attendance: Tom Ercoline, Angela Flaherty, Paula Parker, Joan Dargie, Theresa Wood, Tracy Girouard, Gina Matthews, James Kolasinski, Heather Leach

Secretary/Treasurer's Reports:

1. Secretary minutes were accepted.
2. Treasurer's Report
 - a. Checking balance \$4,121.41(after uncashed scholarship checks)
 - b. Bingo \$1,588.55(before expenses, we part of bingo has a seperate account still working out details to formalize process) profit from Bingo \$600 so far
 - c. Foss \$1350.08
 - d. Money Market \$15,010.86
3. We are waiting for 2 scholarships checks to be cashed.
 - a. Board Members to reach out to those students.
4. Heather Needs all information for future Insurance paperwork
5. Watch for emails from the Rivercard room and Manchester Casino for email pertaining future upcoming events.
6. Updated the PO Box.
7. Storage has a new billing system and is sending multiple bills Heather is working to get that corrected.

Open House

1. We will have a table on Thursday September 19, 2019 form 6-8 in the HS Lobby.
 - a. Paula will set up a table
 - b. we will have the ornaments for sale \$15 each or 2 for \$25, she will pick those up at Consigning for good Thursday afternoon and also have \$100 in \$5's to make change.
 - c. Gina Matthews and Tom Ercoline will assist at the table
 - d. Heather Leach will come to close up the table at the end of the evening.

Craft Fair

1. 1st Saturday of December 12/7/2019. Joan to reserve @ Jacques.
 - a. Set up is Friday December 6th from 6 to 8pm
 - b. Gina will send out a sign up genius for volunteers.
 - c. Table rental is \$30.
 - d. MES PTO is back and will have the ornament room.
 - e. Joan checking with Girls Scouts if they are doing food again.
 - f. Sell our ornaments and look into if parents/awardees want to donate crafts, christmas items or ornaments to sell, will there be volunteer hours given for those donations? (revisit that at the next meeting)
 - g. In the past we had donations from Lindt Chocolate We could look into this for this year.

Bingo

1. The last Bingo September 12th we lost \$65, Joan feels it is because of the Lucky 7's pull tabs, but should make money back when all are sold.
2. James asked if NHS students could do volunteer hours at bingo.
 - a. Heather wants all volunteers to be 18 years of age to work as she has to sign paperwork for the state and was suggested that the volunteers be bonafide SVDFS recipients or parents/family.
 - b. Gina will send an email to Jennifer Rhys letting her know.

Pumpkin Festival

1. October 11th to 13th, 2019.
 - a. CoChair people for this year is Frank Chase and Kevin Tronkoski.
 - b. Set up/block parking spots for Friday evening.
 - c. Gina will send sign up genius for volunteers.
 - d. Gina also checking with Sherry Miles and Nancy Mcmanus for the binder from last year.
 - e. Heather has Kayaks available for use, but does not want them left there overnight.
 - f. Frank Chase may have them as well, we will ask at the next meeting.
 - g. Angela Flaherty is going to be liaison and help with Coordinating what needs to be done for TDBank as last years contact Mr. Demarais is on a leave of absence.
 - i. Angela needs Insurance forms, Heather had copy for her to scan into phone
 - h. Can we piggyback another fundraiser
 - i. Can we sell water and ornaments if any left from Open house
 - ii. Joan is not sure we could order more in time for this event

Play Bake Sale

1. Thursday October 21 to 23 2019
2. Gina will check with Susan Drew if she would like to Coordinate it, if not will send out an email/signup genius for volunteers

Phone a thon

1. Gina will look at sign up sheets for Coordinator and we will send an email/signup genius after some of the other fundraisers are set up and filled.

Volunteer Coordinator

1. Email is a mess and would like a better system. Jim is looking into a different system
2. Gina Received another email from the electronics fundraiser about lack of payment and she reminded them of the emails from a few months prior that we cleared this up the day of the fundraiser. It was Suggested not to give driver cash in the future just a check.

Webmaster

1. Scholarship America Renewal is Due 30th, they need Ins binder.
 - a. One student was missed in accepting the award, the student did accept it on check night on cell phone in front of Paula and Heather, question if it went thru. James will check, Gina will look for contact info if he needs to accept again.
2. Improvements to the website, When they hit submit it will say you have successfully submitted but check with your chapter for additional requirements.
3. 9/1 is Scholarship America's date, our volunteer hours will start as soon as our closes so students can work on next year hours, i.e. Recycling fundraiser around June 1st.

Next meeting will be Monday October 7th, 2019, 7pm @ town hall.

Meeting adjourned 7:06pm