

St. Peter-Kasota Dollars for Scholars Scholarship Application Process

Step 1: Create a Profile – as early as your freshman year of high school!

- Go to www.stpeter-kasota.dollarsforscholars.org
 - Click on the "Students & Parents" tab.
 - Scroll down and click the maroon button "Click to Login".
- Click on "Don't have an account yet? Create one here."
 - Enter "Saint Peter Senior High" in High School Name. Click on "Choose This School."
- Complete Step 2: Fill Out Your Basic Information.
 - MAKE SURE YOU USE AN EMAIL ACCOUNT THAT YOU CHECK OFTEN. **DO NOT USE YOUR SCHOOL EMAIL ADDRESS** - these addresses often have strong spam filters and do not allow outside emails.
 - Read the terms and conditions and check the box to agree.
 - Click "Submit."
- After submitting this information, an email will be generated that contains your login information. Log in on <https://public.dollarsforscholars.org/> using your email and the temporary password. Create a password you will remember. You will need to log back into your account several times during the application process.

Step 2: Work on your Profile – keep adding details throughout high school.

- **Use the extremely helpful Student Guide to Scholarships for step-by-step instructions. You won't regret it!!**
- Once logged in, click on the "Work on Profile" button to get started.
- **Specific Sections:** Each item corresponds to the left-hand menu on the student dashboard. REMEMBER TO CLICK **SAVE AND CONTINUE** AS YOU MOVE THROUGH THE PROFILE TO SAVE YOUR INFORMATION.
 - Basic Info: required fields
 - Additional Info: required fields
 - Schools: see Student Guide
 - GPA: see Student Guide
 - Class Rank: see Student Guide
 - Test Scores: see Student Guide
 - Activities: Each activity should be entered separately. The Student Guide explains exactly how and what to include.
 - Awards: see Student Guide
 - Employment: if applicable
 - Documents: NONE
 - **Parent/Guardian Info: REQUIRED IF YOU ARE UNDER 16.** To apply for a scholarship your parent must provide consent, or your application will be disqualified.
 - Financial Info: NONE
 - **Goals Essay: REQUIRED** 100-200 words only. *"Please describe your plans as they relate to your educational and career objectives and future goals."* Be specific.
 - Unusual Circumstances Essay: if applicable
 - **Transcripts: REQUIRED** – you MUST follow instructions in the Student Guide
 - References: NONE

Step 3: Apply for Scholarships – Feb/March of SENIOR year of high school.

- After February 15, log on to your student profile. On your dashboard page, look under the Yellow bar: My Scholarships. Click "Search for Scholarships". *You will not match to any scholarships before February 15.*
- Click the "Apply" button next to **each scholarship** listed to be eligible to receive that scholarship.
- You may be asked for additional information to determine further eligibility or there may be a question that is unique to only that scholarship.
- **You must SEARCH and APPLY for ALL SCHOLARSHIPS listed BY MARCH 31 AT 11:59 PM.** The system will not allow you to apply after this time, so plan accordingly.