

SCHOLARSHIP PROFILE TUTORIAL

How to upload a document and photo to your scholarship profile



UPLOADING A DOCUMENT

 Each scholarship recipient must upload an acceptance letter to the university they will attend in the Fall <u>OR</u> their academic schedule.



STEP 1

Go to <u>www.deteroitregional.dollarsforscholars.org</u> and click "Students & Parents".

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🎍 http://www.detroitregional.dollarsforscholars.org/index.php?section=chapterWebsite∾: 🔎 👻 🖉 Dollars	For Scholars - Detro X
Detroit Regional Dollars for SCHOLARS® A Program of Scholarship Armitca®	Home
Donate Now About Us News & Events Chapter Contac	t Volunteers Students & Parents
Ever since my friends and I joined the Dollars for Scholars program, we have been doing better than we were freshman year- all of our grades are better. A's and B's! Stephanie Becerra, Junior at Ypsilanti Community High School	99 Example and the country show Example and t
Detroit Regional Dollars for Scholars	5/19/2014 Inspire
PREPARING STUDENTS FOR LIFE AFTER HIGH SCHOOL Detroit Regional Dollars for Scholars® is a locally-run volunteer-driven 501(c)(3 organization dedicated to helping local students achieve the dream of higher education. We believe everyone should encourage and support young individua drive to learn by providing them the resources they need to succeed. It is our m is to encourage local students to pursue educational excellence by providing scholarships and academic support.	Blogs
OUR GOALS By 2025, Detroit Regional Dollars for Scholars will: 1. Work in partnership with 25 high schools throughout Southeast Michigan. 2. Engage 750 local students in academic support programming. 3. Award \$500,000 in renewable scholarships to local students.	Schulesbir 2013 Annual Report FOCUS on the finish line
	3



 Once on the Student & Parents site, scroll down and "Click to Login".





Enter your Email address and Password, then click "Login".

Scholarship America® Dollars for SCHOLARS®

The Scholarship America Dollars for Scholars Student Center

Welcome to the Scholarship America Dollars for Scholars Student Center! By creating a free profile you will automatically get access to Scholarship America's valuable resources, and you'll have the opportunity to match to and apply for relevant scholarships. If you live in a community with a Dollars for Scholars affiliate, that matching list will include their local awards; if you don't, you'll still match to scholarships from partners like Fastweb, and others.

In addition to scholarships, you'll find college guidance, financial aid advice, video tips and much more. And don't forget: Scholarship availability is constantly changing, so make sure you return to your profile often.

If you already have an account in the system, enter your email address and password below to login. If you do not remember your password, please click "Forgot Password?" to retrieve your password. If you don't already because the please click here.



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Parents

Parents: Click Here to Log In

Counselors

Counselors: Click Here to Log In

References

References: Click Here to Log In



Once logged into your profile, look in your
 information box in order to edit your profile. Press
 the "Click Here" button.

Welcome, Christa Hoen

NA9999 - National Scholarships - DFS



My Information

Your profile is 16% complete

You still have an incomplete profile. You will reach 100% complete when all the starred (*) items in each section are complete, however you may still early for scholarships with less than 100% complete. If you do not complete your profile, you may not qualify for all scholarships. To work on your pofile, Click here

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My Opportunities

Your Chapter Matches click below to view their website

Look here for announcements from your Chapter

Logout

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GE-Reagan Foundation Scholarship: Renewable \$10,000 awards for high school seniors

Scholarship America Student Resources: Help for every step of the college process.

Read More

My Scholarship News

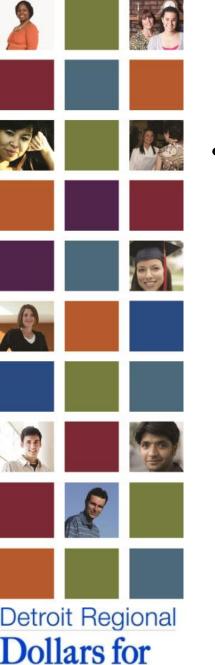
Look here for news from Scholarship America

Mind The Gap (Year): A Break Before College Might Do Some Good: Postponing the start of college for one year is becoming more common. As WGBH's Kirk Carapezza reports, more schools are encouraging students to take a gap year - and even helping pay for them.

Risky Business: Why Student Loans Are The Worst Way To Fund College: The way we currently fund a big share of our higher education system, through mortgage-style loans, is one of the worst possible ways to pay for college.

The College Degrees That Get The Most Job Offers:Which college majors have the biggest "payoff"?

6



STEP 5

• On the dashboard to the left, click "Documents".

Oollars for CHOLARS [®]		Logout Back to Dashboard ista Hoen Matches click below to view their website Scholarships - DFS
asic Info		
ly Information	You must complete all the double starred (**) it complete all of the single starred (*) items to m are helpful in matching to scholarships, but opt	ove your progress towards 100%. All other items
Basic Info	Click here to change your email address.	
Additional Info		
Schools	* * Legal Last Name 😮	Hoen
GPA	* * Legal First Name 😮	Christa
•	Middle Name	
Class Rank	Middle Name 2	
Test Scores	Salutation	Select 🗸
Activities	Suffix	
Awards	Preferred Name/ Nickname	
Employment	* * Country	
Description	* * Primary State or Province	Michigan 🗸
Documents	* * Primary Address Line 1 😧	
Pront/Cuerdian Info	Primary Address Line 2	
Financial Info	Primary Apartment	
Essays	* * Primary County	OAKLAND V
References/Transcripts	** Primary City 😮	Search Unselect
Help	Primary City (if not found in above list)	
	* * ZIP or Postal Code	
ly Scholarships	* * Which school district do you reside in? ?	Search Unselect



• Once to the documents page, click "Enter Document Information".

Scholarship America® Dollars for SCHOLARS®

Welcome, Christa Hoen Your Chapter Matches click below to view their website NA9999 - National Scholarships - DFS

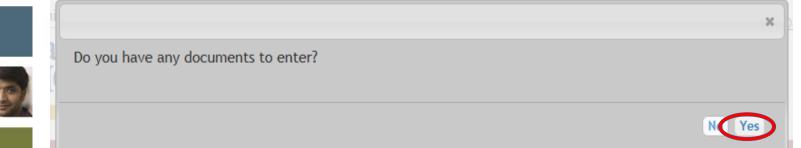
Logout Back to Dashboard

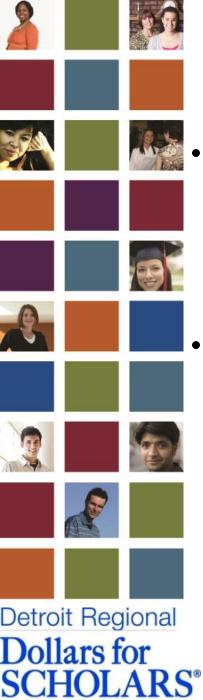
Doc	uments		
My	Information	Please use this space to attach any additional documents or information you wish the scholarship reviewers to see. If you are applying for a Dellarow consistence to the scholarship, make sure you check their website for specific requirements. Showing 0 record(s).	
	Basic Info	Document Name Description	
	Additional Info		
1	Schools	Save and Continue Save and Go To Dashboard	
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1	Class Rank		
1	Test Scores		
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1	Essays		
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My	Scholarships		



STEP 6

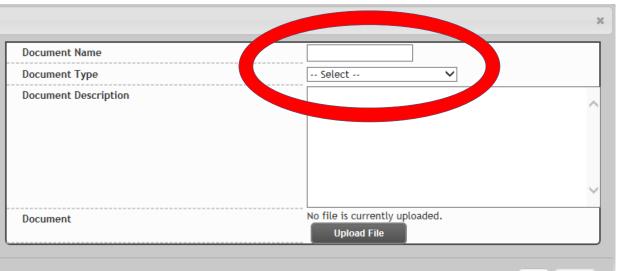
- When you click the "Enter Document Information" button, a box will pop up, asking if you have documents to enter.
- Click "Yes"





STEP 7

- The next box will ask for a Document Name. Please enter either "Academic Schedule" or "Acceptance Letter" depending on what sort of documentation you're providing.
- Next, click the drop down menu under document type, and select "Other".



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- Once you've typed in a document name and selected a document type, please upload the file.
 - You may use either a copy of your acceptance letter or a copy of your academic schedule.

	:
Document Name	Academic Schedule
Document Type	Other 🗸
Document Description	
Document	NO file is currently uploaded Upload File
	Save Cancel



• To finish this section, please click "Save"

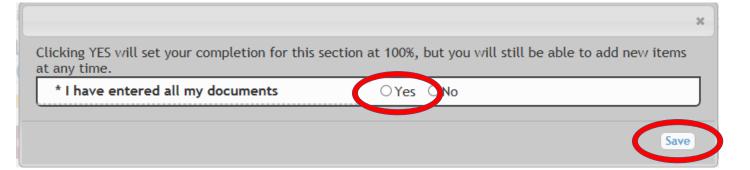
Document Name	Academic Schedule
Document Type	Other 🗸
Document Description	
Document	006.JPG ready to be saved. Upload File



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STEP 10

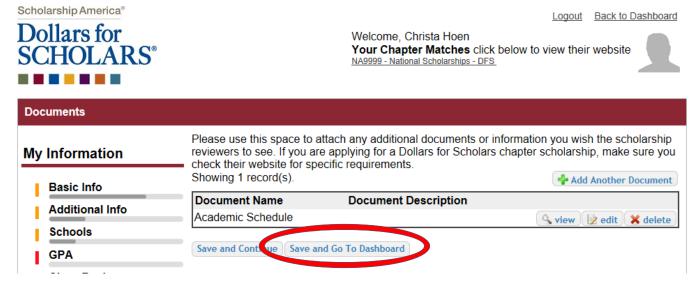
Another pop-up window will appear asking about your document upload. Click "Yes" and then press "Save" again.





STEP 11

- Once completed, you'll be directed back to the "documents" page, and you'll be able to verify that your schedule or acceptance document has been successfully uploaded.
- Please click "Save and Go To Dashboard".





UPLOADING A PHOTO

• Each scholarship recipient must upload a photo of themselves.

 This photo will be used in a Dollars for Scholars publications.



STEP 1

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Donate Now About Us News & Events Chapter Contact Volunteers Students & Parents	
CHOIL Report Report Collars for Scholars for	
Detroit Regional Dollars for Scholars	
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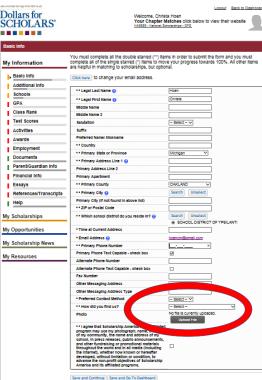


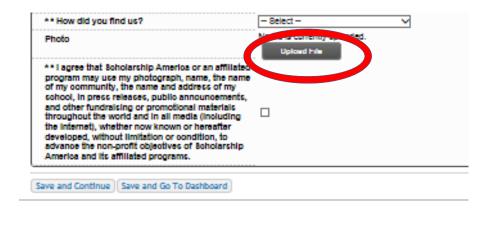
A Program of Scholarship America[®]

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STEP 5

- At the bottom of the "Basic Info" page, you have the option to click "Upload File" in the "Photo" section.
- Please click "Upload File" and select a professional photo.







STEP 6

 Once you select and upload your file, click the check box to agree to the photo conditions, and click "Save and Go To Dashboard" at the bottom.

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Other Messaging Address Type	
* Preferred Contact Method	Select 🗸
* * How did you find us?	Select V
Photo	D051014_0241.jpg ready to be saved. Upload File
* * I agree that Scholarship America or an at program may use my photograph, name, th of my community, the name and address of school, in press releases, public announcer and other fundraising or promotional mater throughout the world and in all media (inclu	e name f my ments, rials