**THERE ARE 4 STEPS TO APPLY FOR SCHOLARSHIPS:**

1. **Start with the *Click to Login* button**. If this is the first time you are logging in you will receive an email with instructions to set your password.
2. **Build your Profile.** Information is required in the following areas: Grade Level, College Info, GPA, Activities, Employment, Documents, Financial Info and Essays.**If you applied in a previous year, update this information.**

You are applying for a scholarship(s) so please take time to answer each section thoroughly.  Points are earned for each item entered. The more points received, the higher your chances of being selected to receive a scholarship.

1. **Apply for Scholarships.** Go to the My Scholarships section of the profile, search for scholarships, and then click *Apply* for your application to be submitted.
2. **Email confirmation.** Look for an email confirming your application has been received. If you do not receive this email, go back to the *My Scholarships* page and make sure you submitted the application.