

**Johnson State College**  
**Upward Bound**  
**802-635-1267**  
**Academic Monitoring Form**

Dear Instructor:

(Student Name) \_\_\_\_\_ is a participant in the Johnson State College Upward Bound program and enrolled in your class. Upward Bound is designed to assist and support our students to prepare for college and challenge themselves to achieve at the highest academic level they are capable of. Any student who receives a grade of C- or below is asked to complete this form on a weekly basis until the end of the next grading period. In order to accomplish this goal we are asking for your help. Please take a few moments to support this student by completing this form and returning it to the student or (\_\_\_\_\_), our In-School Coordinator at your school by the end of each week. Thank you.

**Subject:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_ **Period:** \_\_\_\_\_ **Week Ending On:** \_\_\_\_\_

**PLEASE CHECK ONE**

	Academic Achievement	Effort in Class	Homework & Written Assignments	Behavior
Excellent				
Satisfactory				
Unsatisfactory				

Current Grade	Grade Based on the Following Factors
<input type="checkbox"/> A	<input type="checkbox"/> Quiz Scores
<input type="checkbox"/> B	<input type="checkbox"/> Test Scores
<input type="checkbox"/> C	<input type="checkbox"/> Assignments & Papers
<input type="checkbox"/> D	<input type="checkbox"/> Poor Class Participation
<input type="checkbox"/> F	<input type="checkbox"/> Failure to Complete Assignments
<input type="checkbox"/> Incomplete	<input type="checkbox"/> Absences/Tardiness

**Days absent during week**    \_\_\_\_ Excused    \_\_\_\_ Unexcused    \_\_\_\_ None

**Days tardy during week**    \_\_\_\_ Excused    \_\_\_\_ Unexcused    \_\_\_\_ None

**Make-up work:** Student has already completed or is making satisfactory progress toward completion

\_\_\_\_ Yes    \_\_\_\_ No

**Extra Help:** Student should see me for extra help.    \_\_\_\_ Yes    \_\_\_\_ No

After school –    M    T    W    T    F    Study Hall – Period \_\_\_\_\_

**Comments:** (Please cite specific strength and weaknesses)