



utica.dollarsforscholars.org

Students & Parents Tab to login.

Utica Dollars for Scholars is a volunteer organization that strives to make scholastic awards to students in Utica and the counties of Oneida and Herkimer. The awards are gifted based on academic performance, majors, and interests/activities that are determined by the donors for the awards. The awards can be from \$500 to \$3,000 and will be a payment to the college you attend. We are a member of Scholarship America.

To set up an account:

1. Use Student & Parent tab to find Click to Login.
2. Select the hyperlink "Don't have an account yet? Create one here."
3. Here you must find your high school. The easiest way is to enter the zip code (for example, Proctor HS is 13501) and the system will automatically filter the results and show your school. Once you find your high school, click "**Choose This School.**"
4. Fill out your **Basic Information** and then click "Submit." Please note:
 - Any section with (**) must be completed.
 - We live in ***Oneida County***.
5. At this point you have submitted your profile. Now, look for an email message that will be sent to your email address to establish a password.

Please make a note of your email address and password!!

- △ **Profile/Application** will automatically save and allows you to return at any time to complete or update. That is the reason to remember your email and password.
- △ **Basic Information and Additional Info** (**) must be completed, and your career goals and college acceptance need to be included. Select ***Oneida County*** or ***Herkimer County*** as appropriate.
- △ **Schools** section is your college information and should be completed and updated as you make choices. Please select your choice of majors from the list. Majors are important for selection of many scholarships.
- △ **GPA** select *My school used the same GPA* scale for all grades. Request from your counselor your Cumulative HS GPA and enter 100 for scale.
- △ **Class rank** and graduating class size is entered as appropriate.

- △ **Test Scores** is for your SAT, ACT and AP scores by selecting from the dropdown window.
- △ **Activities and Employment** requires years of participation and estimated number of hours and Activity Description as well as level of participation ex varsity or volunteer.
- △ **Parent/Guardian Info** is parental consent which is required for students under 15 and can be completed with a parent's email or mailed in written consent.
- △ **Financial Info** needs to be completed for the **MELE AWARD and a few others**. This includes the FAFSA EFC (Estimated Family Contribution) and Pell Grant eligibility.
- △ **Essays** should be completed for your application to be considered. The essays can be around 300 words and like your college application.
 - **Goals and Aspirations** should explain your goals in college and career plans, if you fail to complete this essay you will **not** be considered for any awards.
 - **Unusual Circumstance** is optional. It is an essay that would include, but is not limited to, your life challenges for example family illness, divorce, death, bankruptcy, single parent, etc. or challenges of being a refugee or immigrant.
- △ **Transcript & Reference** will require your counselor's email and telephone number and one Reference request will require email and telephone number of your counselor, teacher, coach, advisor, etc.

When you have completed all parts of the profile then to be considered, you must:

1. Go to **My Scholarships – Search for Scholarships** to submit for awards for your goals and activities
2. Complete the **Custom Questions and Eligibility ...** (yes or no)
3. Be sure to **APPLY** for all awards that you are eligible.
4. Be sure you have completed the essays!

NEED HELP, USE ? Support on the lower left of page!
or email uticadfs@gmail.com.

***You will receive periodic updates and reminder emails
from Scholarship America and UDFS.***

DEADLINE FOR COMPLETION IS March 15, 2020