Esperanza Scholarship Foundation

Dollars for Scholars®

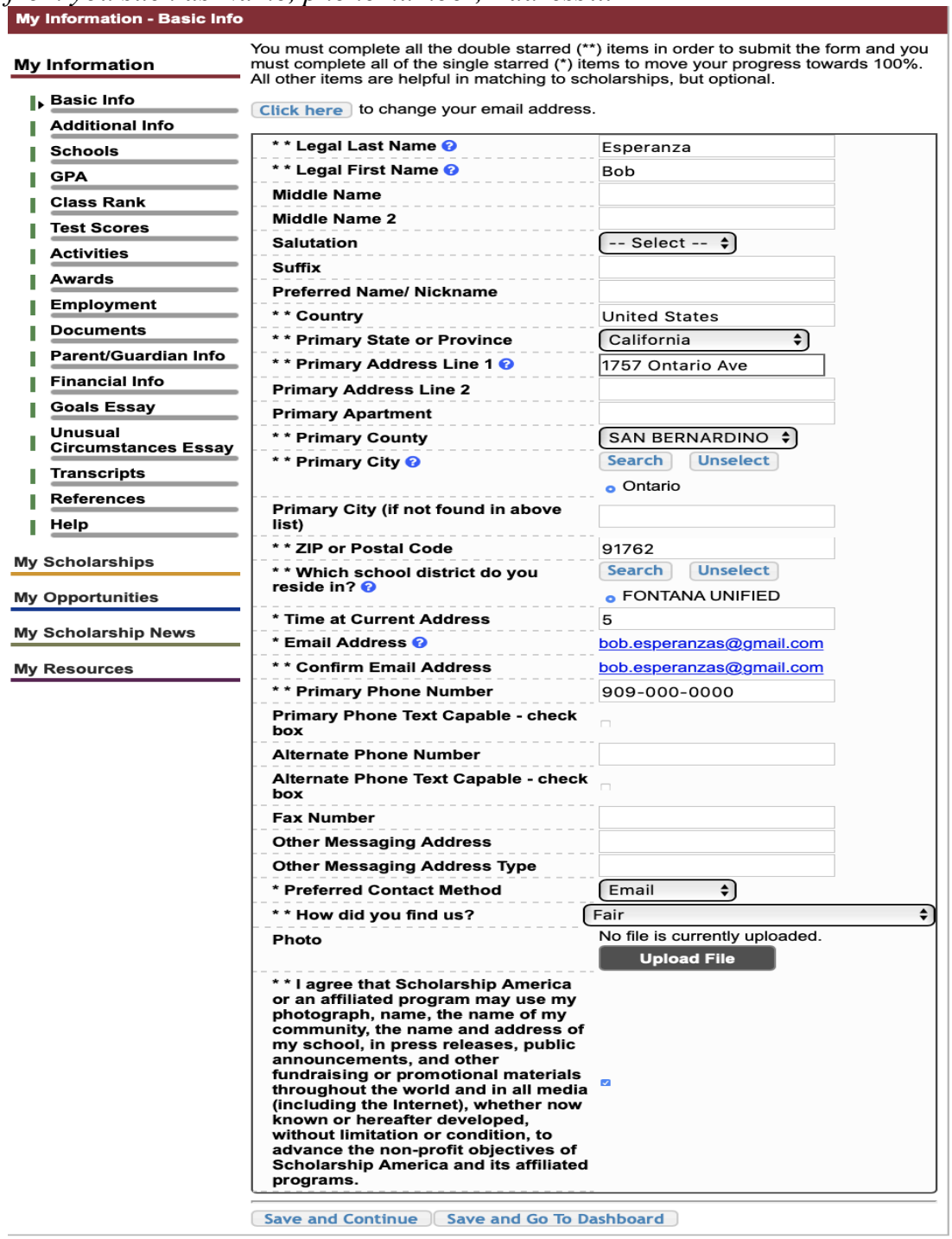
2023 Application Instructions

A Program from Scholarship America®

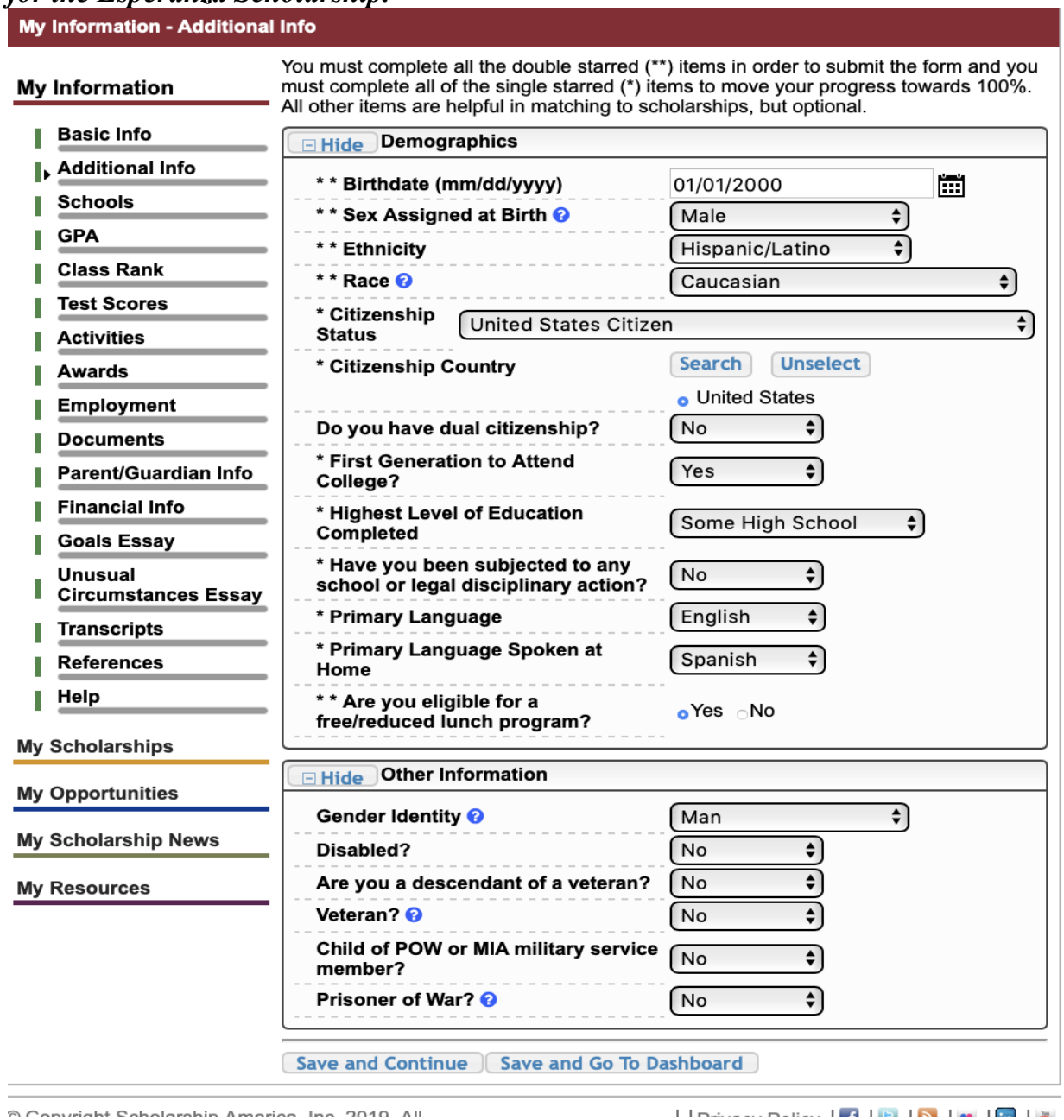
Revised 02/15/2023

In this file you will find the instructions on how to complete your Dollars for Scholars profile. Follow the instructions exactly and completely. There are some "If's" please take a look at those carefully. If your question cannot be answered from looking through the file you are more than welcome to email us at esperanzascholarshipfoundation@gmail.com

STEP 1: *Please complete your "Basic Information" this includes any person information from you such as Name, phone number, Address…*



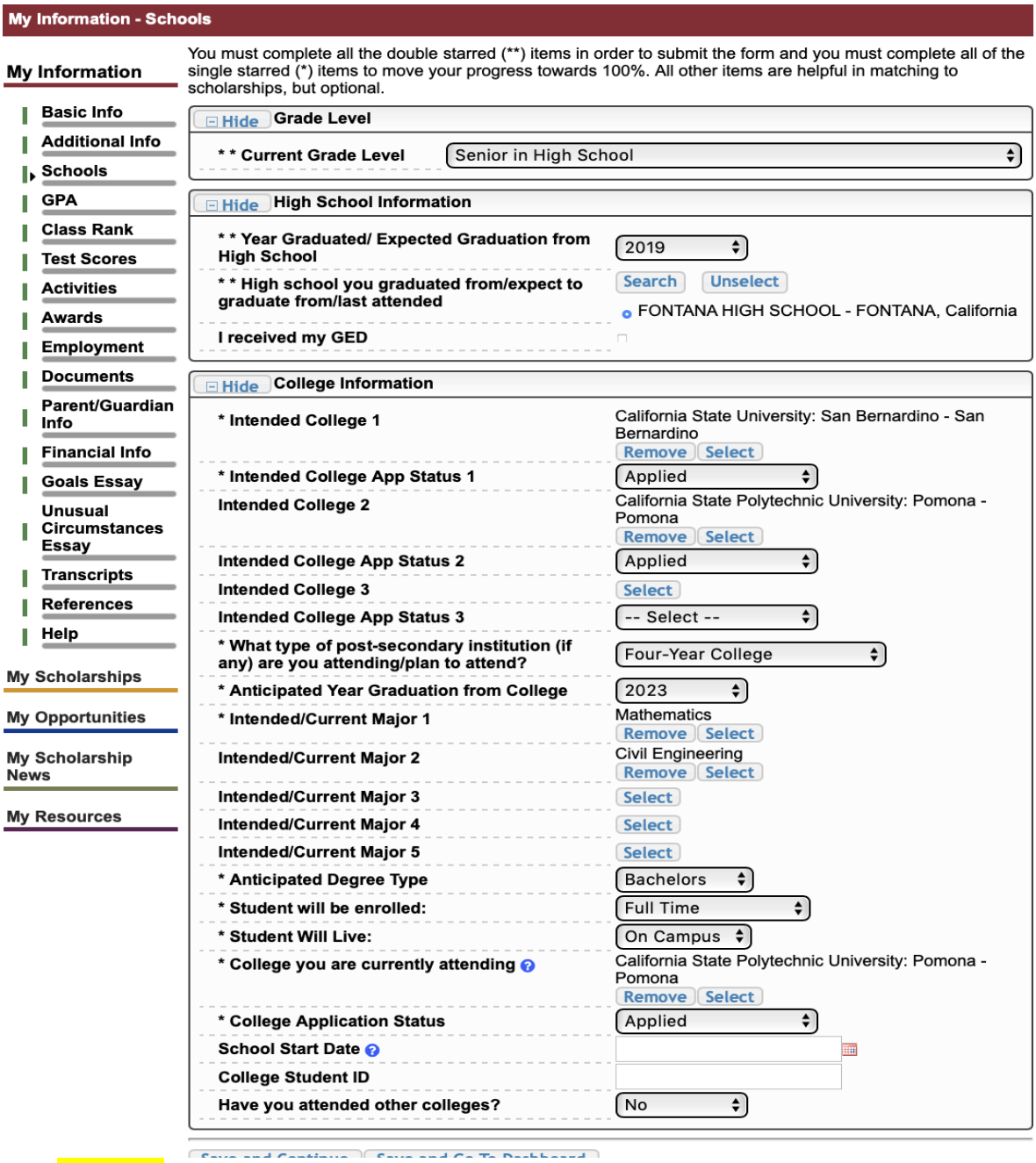
STEP 2: *Please complete the "Additional Information" such as race, Date of Birth, Country of Citizenship.* ***A quick reminder you don't have to be a U.S Citizen to apply for the Esperanza Scholarship.***



NOTES:

1. **Highest Level of Education Completed:** If you are a high school student, you must choose: *"Some High School"*. If you are a college student you must chose, *"Some College"*

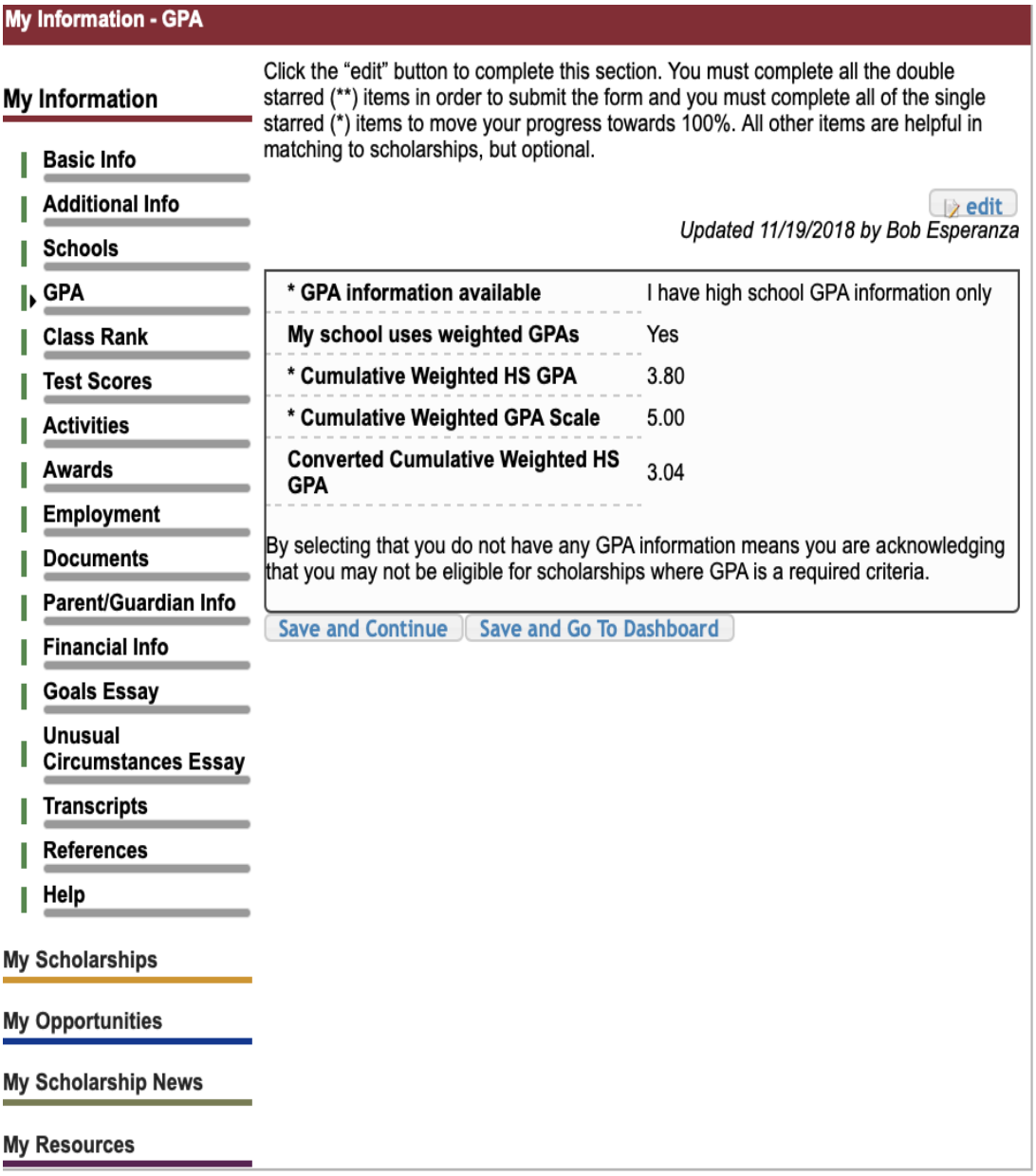
STEP 3: *Here you will add your school information.*



NOTES:

1. **College you are currently Attending**: If you are in high school you need to put your top choice and for status you need chose “Applied”. Everyone’s anticipated degree type is bachelors.

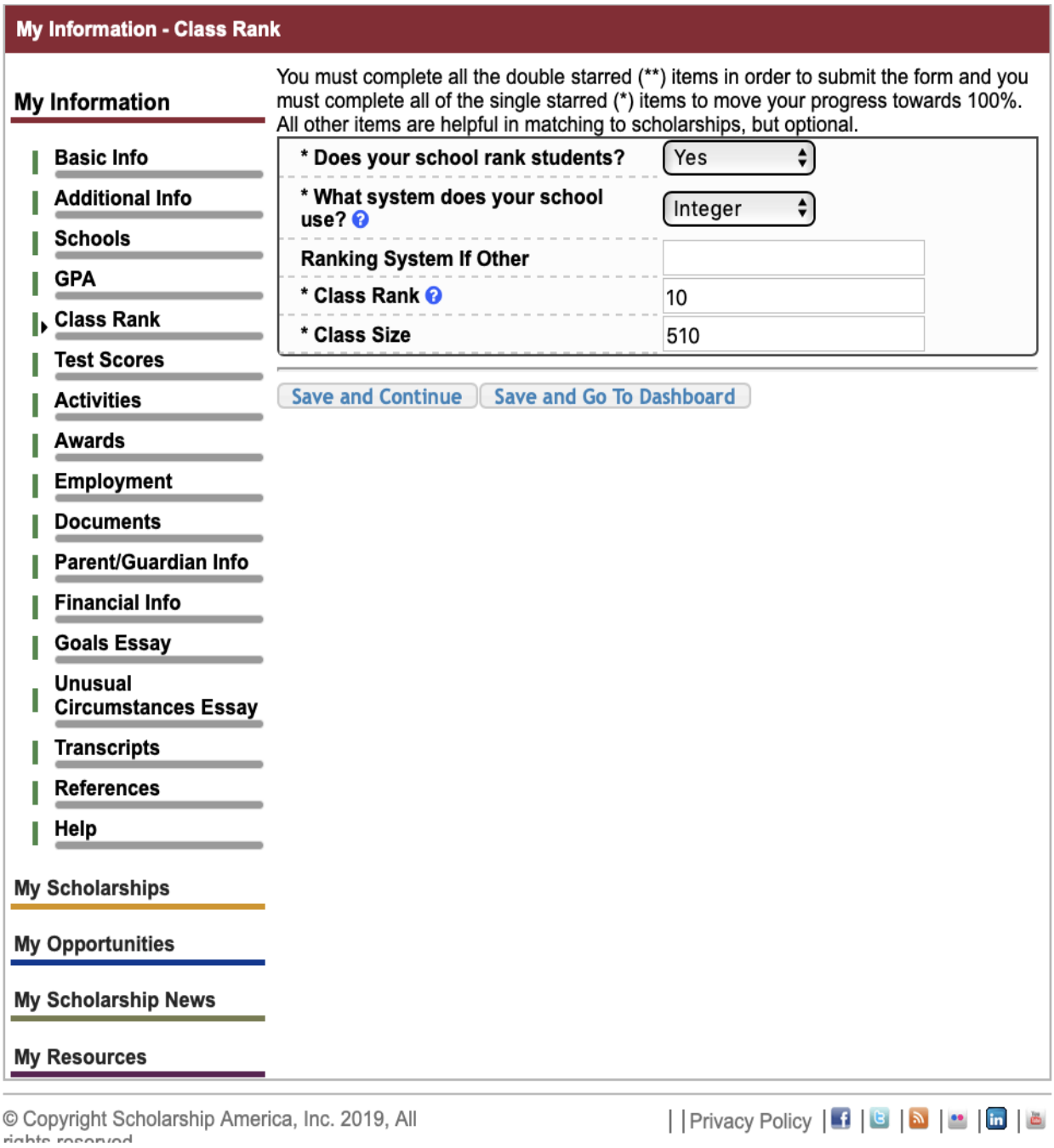
STEP 4: *You will need to add your GPA information*



NOTES:

1. HS students: Only add your High School GPA, even if you have College GPA.
2. College Student: You need college GPA, scale is out of 4 points
3. You also ONLY need cumulative GPA; you don't have to add every year individually.
4. If you are counting extra points for Honors/AP Course than the GPA Scale is out of 5 Points

STEP 5: *Add your class rank, you can find this through your counselor or in your transcripts.*



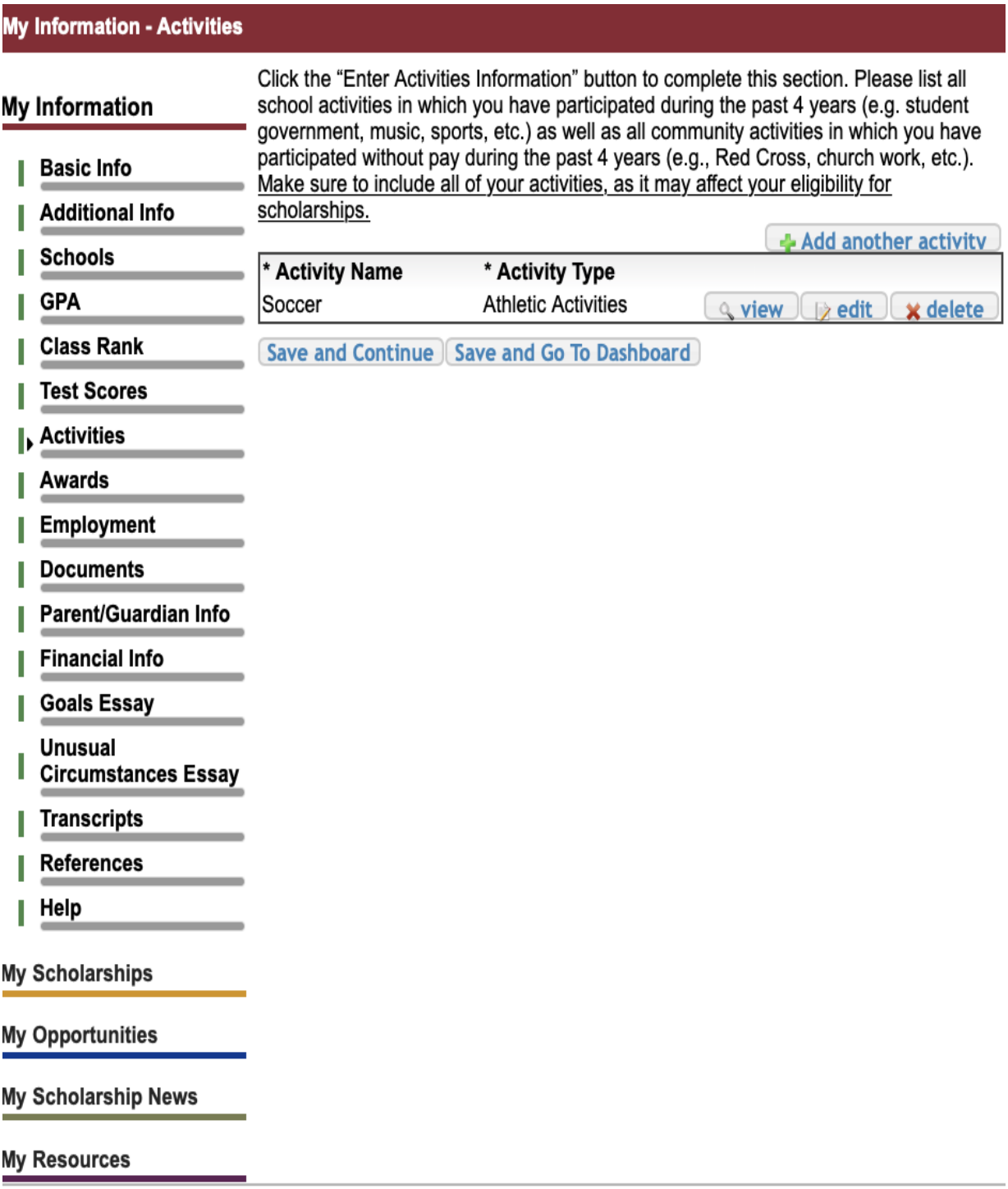
NOTES:

1. If it's in a number you need to choose "Integer", if it's a percent choose "percentile"

STEP 6: *DOT NOT ADD TEST SCORES!!!*

NOTES: If you are given an option at the top right corner of "I have added all test scores" make sure you click in order for the section to turn green.

STEP 7: *Add any activities in school and outside of school such as clubs, sports, community service…*



NOTES: If you are given an option at the right top corner of "I have added all activities" make sure you click in order for the section to turn green.

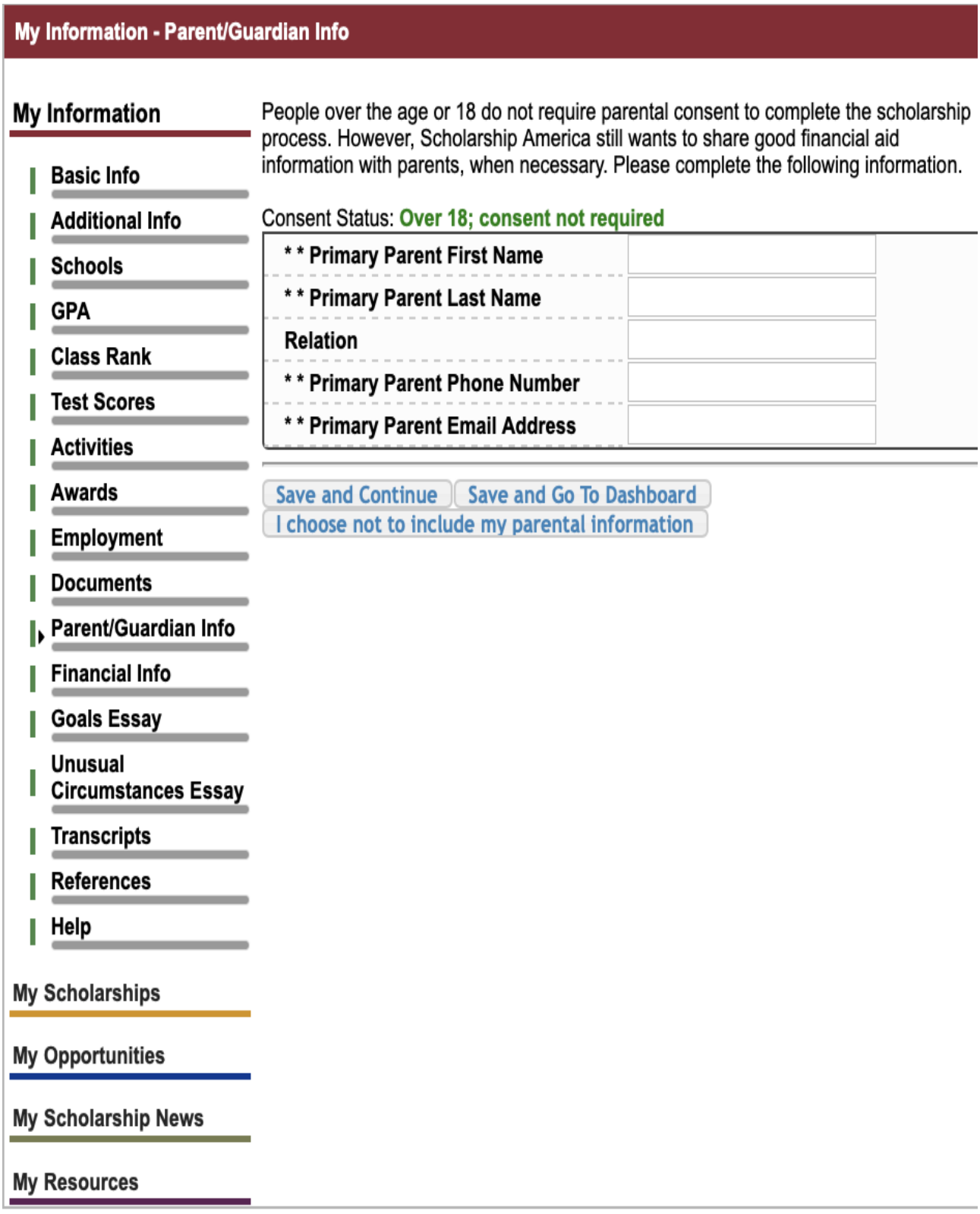
STEP 8: *DO NOT ADD ANY AWARDS!!!*

STEP 9: *Add any job you have had, anywhere where you have received a payment for a period of time.*

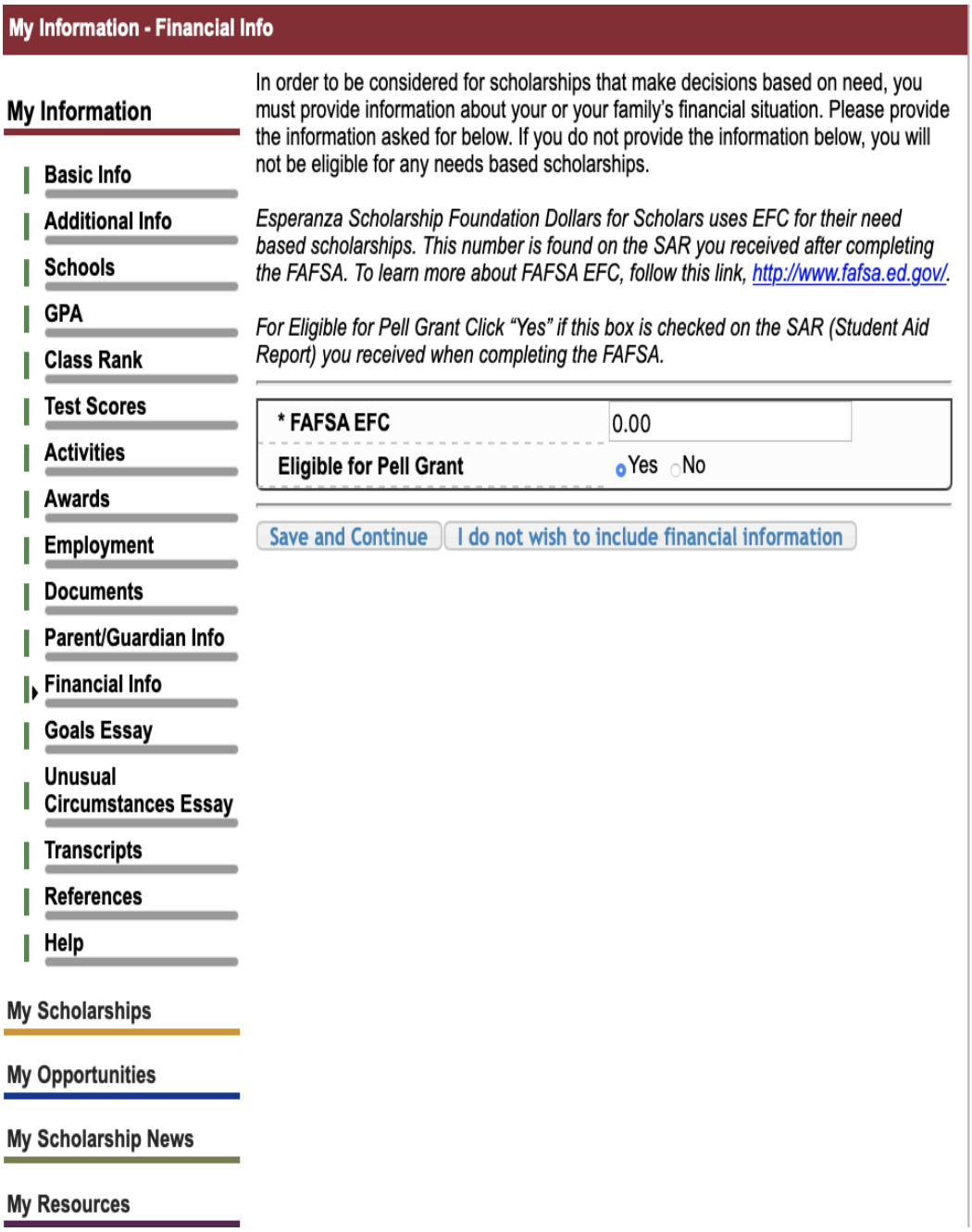
NOTES: If you are given an option at the right top corner of "I have added all employment" make sure you click in order for the section to turn green.

STEP 10: *DO NOT UPLOAD ANY DOCUMENTS!!!*

STEP 11: *Add parent consent, if you are under the **age of 16,** make sure they get the email and submit the request.*



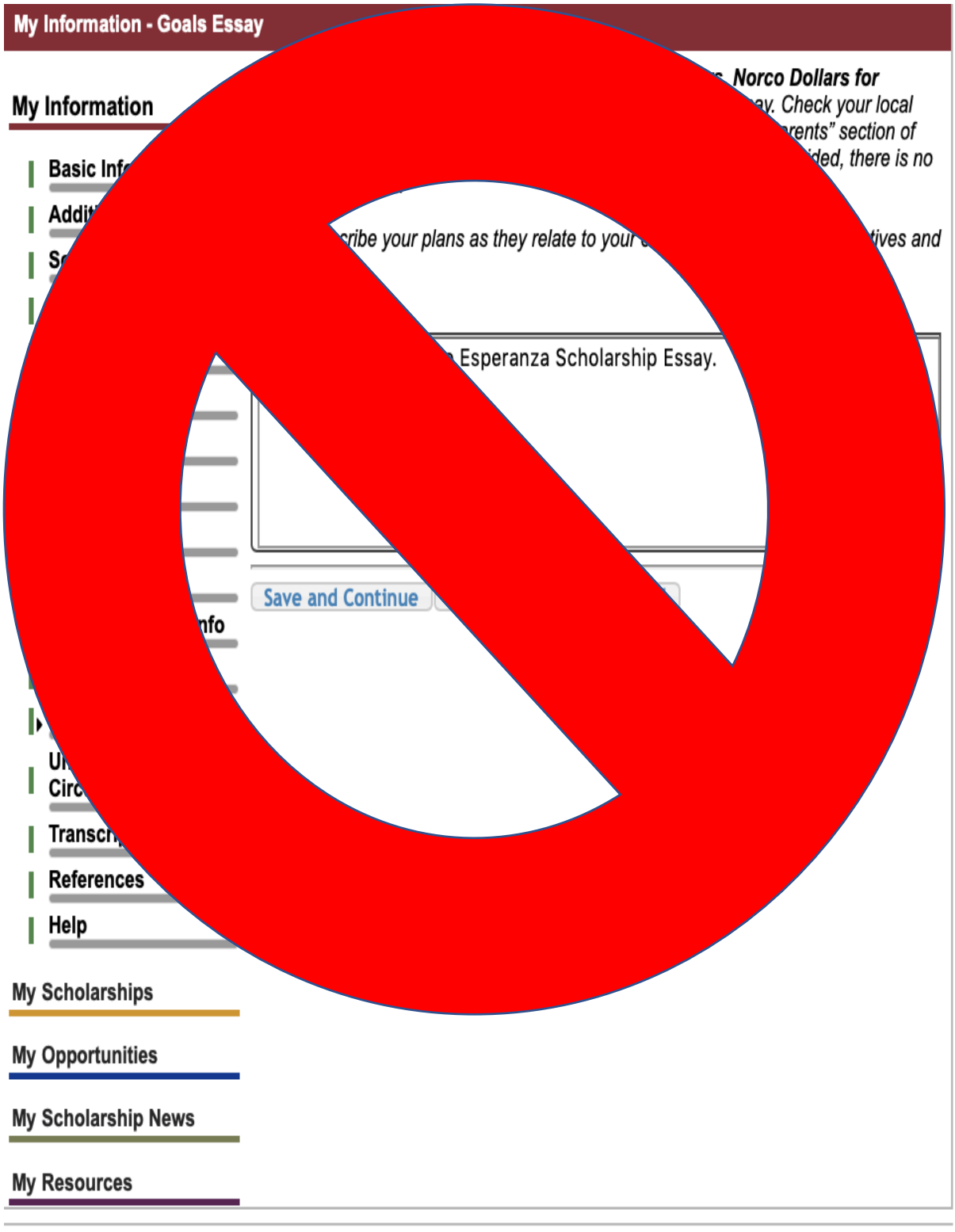
STEP 12: *You MUST add your EFC given in your FAFSA or Dream Act (AB540)*



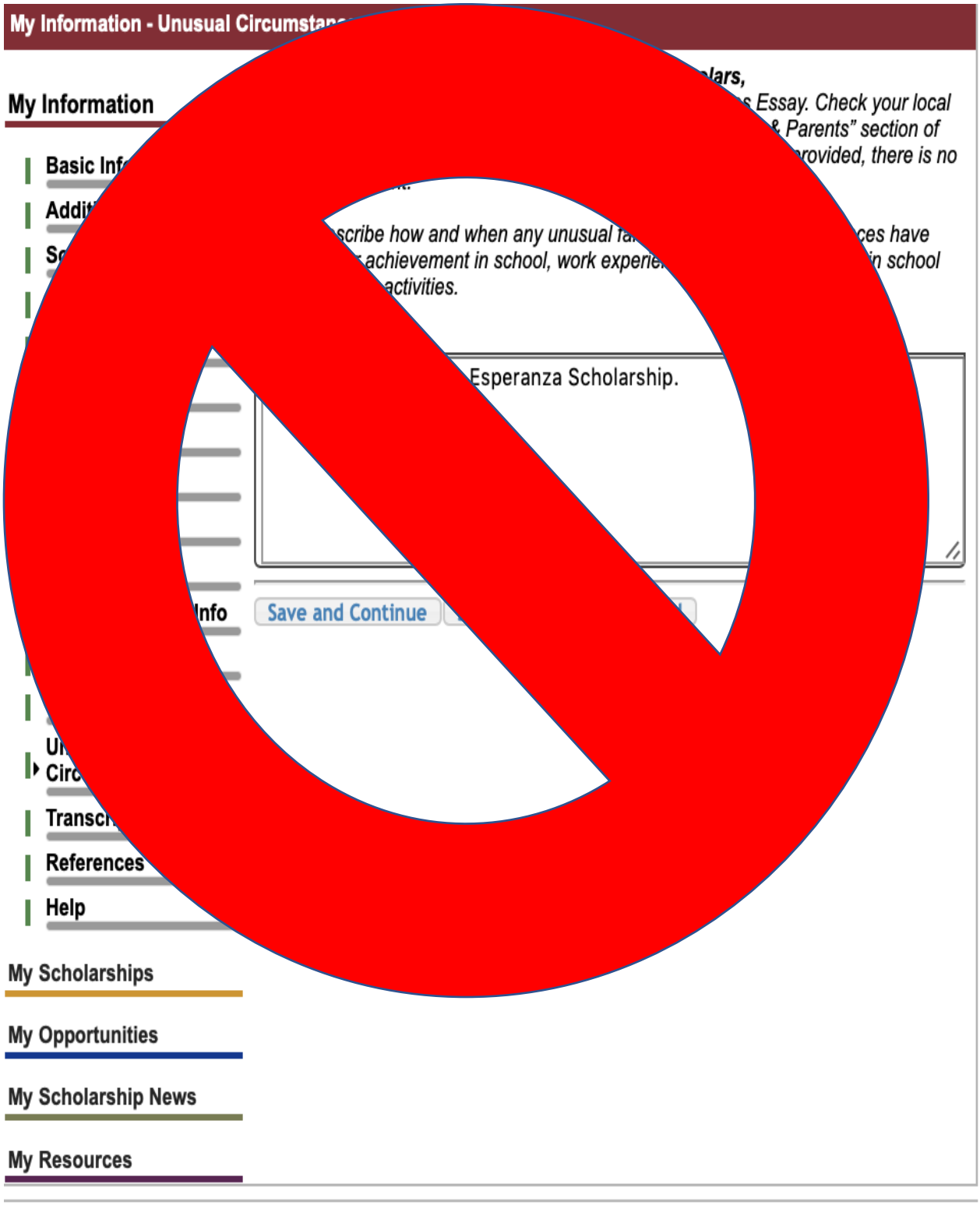
NOTES:

1. If you file **FAFSA** you will find your EFC "Estimated Family Contribution" in your confirmation Page.
2. If you file **DREAM ACT** you will find your EFC in a PDF File of your "Cal Sar Report" at the end of the application (Last Tab).
    a. DREAM ACT: Click "YES" for "Eligible for Pell Grant"

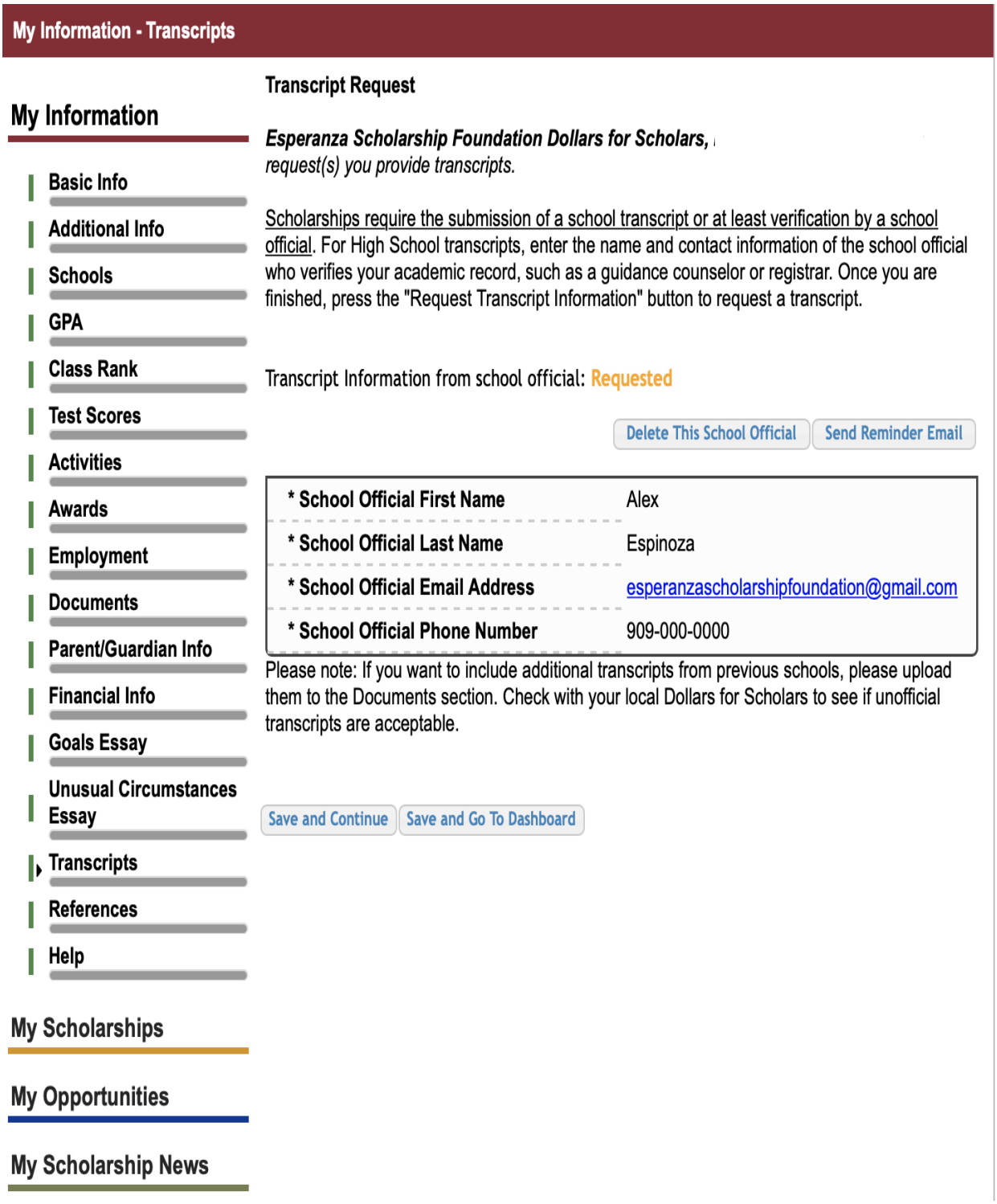
STEP 13: *DO NOT ANSWER THIS ESSAY*



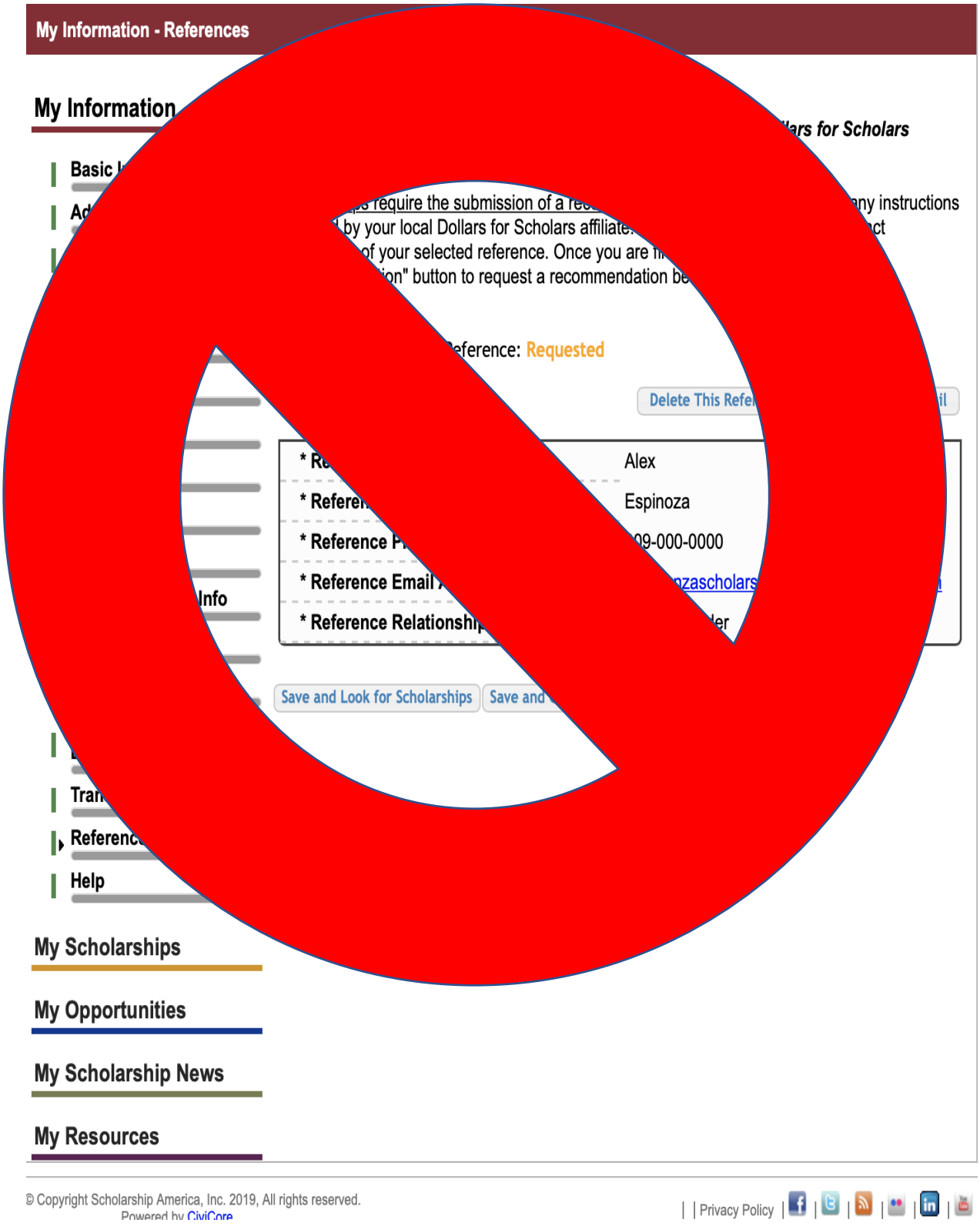
STEP 14: *DO NOT ANSWER THIS ESSAY*



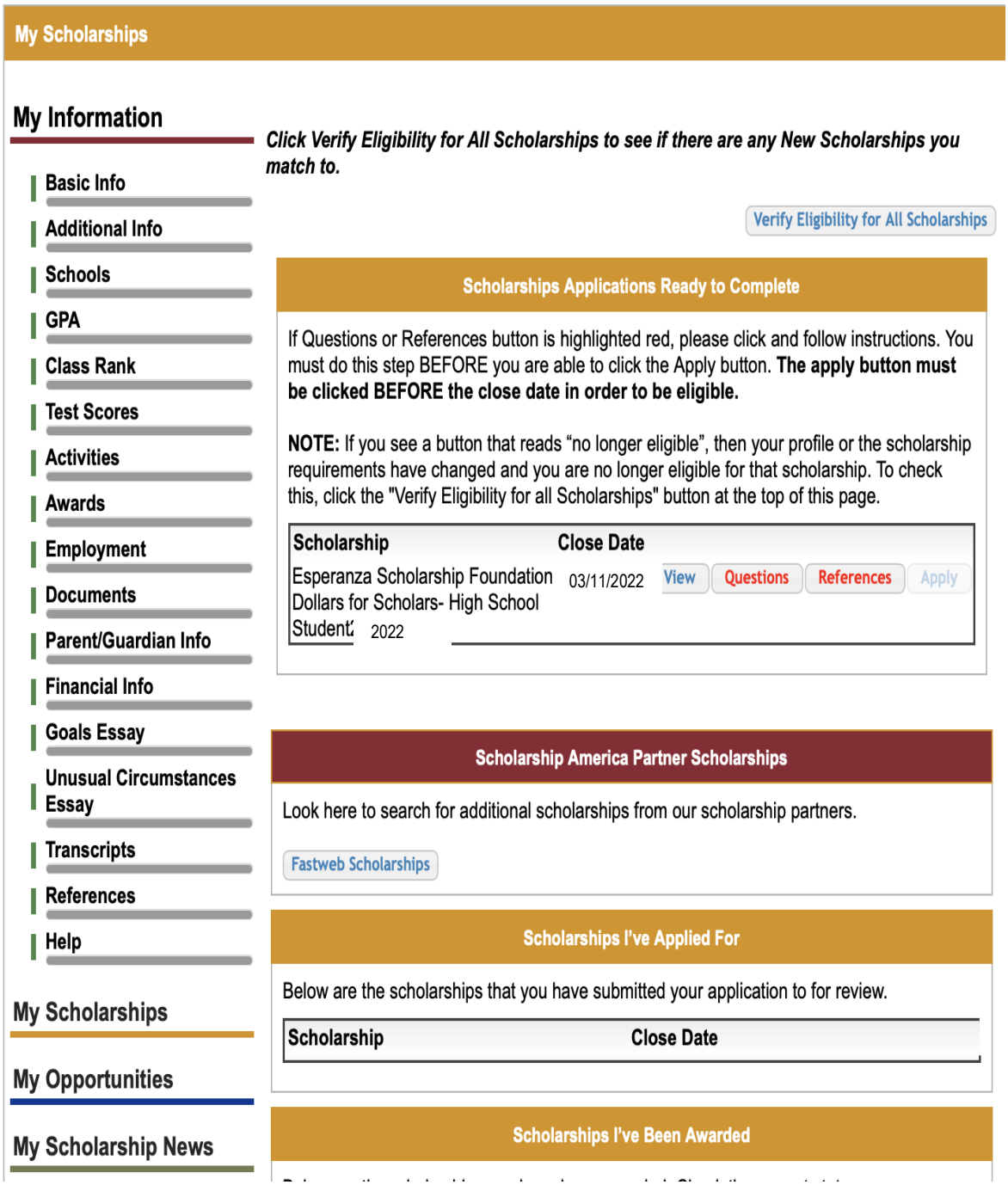
STEP 15: *You must request Transcripts from your counselor ahead of time, they must be in by the due date NO Exceptions.*



STEP 16: *DO NOT DO THIS REFERENCE, DO THE ONE FOR THE ESPERANZA SCHOLARSHIP*



STEP 17: *You will find the application under "My Scholarships" you must complete the essay and reference by the given deadline. Remember to also push APPLY.*



NOTE: If you are COLLEGE student your scholarship should be named "Esperanza Scholarship Foundation Dollars for Scholars- College Student 2023"