



2023 Application Instructions

A Program from Scholarship America®

Revised 02/15/2023

In this file you will find the instructions on how to complete your Dollars for Scholars profile. Follow the instructions exactly and completely. There are some “If’s” please take a look at those carefully. If your question cannot be answered from looking through the file you are more than welcome to email us at esperanzascholarshipfoundation@gmail.com

STEP 1: Please complete your “Basic Information” this includes any person information from you such as Name, phone number, Address...

My Information - Basic Info																																																																			
My Information	You must complete all the double starred (**) items in order to submit the form and you must complete all of the single starred (*) items to move your progress towards 100%. All other items are helpful in matching to scholarships, but optional.																																																																		
<ul style="list-style-type: none"> Basic Info Additional Info Schools GPA Class Rank Test Scores Activities Awards Employment Documents Parent/Guardian Info Financial Info Goals Essay Unusual Circumstances Essay Transcripts References Help 	<p>Click here to change your email address.</p> <table border="1"> <tr> <td>** Legal Last Name ?</td> <td>Esperanza</td> </tr> <tr> <td>** Legal First Name ?</td> <td>Bob</td> </tr> <tr> <td>Middle Name</td> <td></td> </tr> <tr> <td>Middle Name 2</td> <td></td> </tr> <tr> <td>Salutation</td> <td>-- Select --</td> </tr> <tr> <td>Suffix</td> <td></td> </tr> <tr> <td>Preferred Name/ Nickname</td> <td></td> </tr> <tr> <td>** Country</td> <td>United States</td> </tr> <tr> <td>** Primary State or Province</td> <td>California</td> </tr> <tr> <td>** Primary Address Line 1 ?</td> <td>1757 Ontario Ave</td> </tr> <tr> <td>Primary Address Line 2</td> <td></td> </tr> <tr> <td>Primary Apartment</td> <td></td> </tr> <tr> <td>** Primary County</td> <td>SAN BERNARDINO</td> </tr> <tr> <td>** Primary City ?</td> <td> <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Unselect"/> </td> </tr> <tr> <td></td> <td> <input checked="" type="radio"/> Ontario </td> </tr> <tr> <td>Primary City (if not found in above list)</td> <td><input type="text"/></td> </tr> <tr> <td>** ZIP or Postal Code</td> <td>91762</td> </tr> <tr> <td>** Which school district do you reside in? ?</td> <td> <input type="button" value="Search"/> <input type="button" value="Unselect"/> </td> </tr> <tr> <td></td> <td> <input checked="" type="radio"/> FONTANA UNIFIED </td> </tr> <tr> <td>* Time at Current Address</td> <td>5</td> </tr> <tr> <td>* Email Address ?</td> <td>bob.esperanzas@gmail.com</td> </tr> <tr> <td>* Confirm Email Address</td> <td>bob.esperanzas@gmail.com</td> </tr> <tr> <td>* Primary Phone Number</td> <td>909-000-0000</td> </tr> <tr> <td>Primary Phone Text Capable - check box</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Alternate Phone Number</td> <td><input type="text"/></td> </tr> <tr> <td>Alternate Phone Text Capable - check box</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Fax Number</td> <td><input type="text"/></td> </tr> <tr> <td>Other Messaging Address</td> <td><input type="text"/></td> </tr> <tr> <td>Other Messaging Address Type</td> <td><input type="text"/></td> </tr> <tr> <td>* Preferred Contact Method</td> <td>Email</td> </tr> <tr> <td>** How did you find us?</td> <td>Fair</td> </tr> <tr> <td>Photo</td> <td> No file is currently uploaded. <input type="button" value="Upload File"/> </td> </tr> <tr> <td colspan="2"> ** I agree that Scholarship America or an affiliated program may use my photograph, name, the name of my community, the name and address of my school, in press releases, public announcements, and other fundraising or promotional materials throughout the world and in all media (including the Internet), whether now known or hereafter developed, without limitation or condition, to advance the non-profit objectives of Scholarship America and its affiliated programs. <input checked="" type="checkbox"/> </td> </tr> </table>	** Legal Last Name ?	Esperanza	** Legal First Name ?	Bob	Middle Name		Middle Name 2		Salutation	-- Select --	Suffix		Preferred Name/ Nickname		** Country	United States	** Primary State or Province	California	** Primary Address Line 1 ?	1757 Ontario Ave	Primary Address Line 2		Primary Apartment		** Primary County	SAN BERNARDINO	** Primary City ?	<input type="text"/> <input type="button" value="Search"/> <input type="button" value="Unselect"/>		<input checked="" type="radio"/> Ontario	Primary City (if not found in above list)	<input type="text"/>	** ZIP or Postal Code	91762	** Which school district do you reside in? ?	<input type="button" value="Search"/> <input type="button" value="Unselect"/>		<input checked="" type="radio"/> FONTANA UNIFIED	* Time at Current Address	5	* Email Address ?	bob.esperanzas@gmail.com	* Confirm Email Address	bob.esperanzas@gmail.com	* Primary Phone Number	909-000-0000	Primary Phone Text Capable - check box	<input type="checkbox"/>	Alternate Phone Number	<input type="text"/>	Alternate Phone Text Capable - check box	<input type="checkbox"/>	Fax Number	<input type="text"/>	Other Messaging Address	<input type="text"/>	Other Messaging Address Type	<input type="text"/>	* Preferred Contact Method	Email	** How did you find us?	Fair	Photo	No file is currently uploaded. <input type="button" value="Upload File"/>	** I agree that Scholarship America or an affiliated program may use my photograph, name, the name of my community, the name and address of my school, in press releases, public announcements, and other fundraising or promotional materials throughout the world and in all media (including the Internet), whether now known or hereafter developed, without limitation or condition, to advance the non-profit objectives of Scholarship America and its affiliated programs. <input checked="" type="checkbox"/>	
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My Scholarships	
My Opportunities	
My Scholarship News	
My Resources	

STEP 2: Please complete the “Additional Information” such as race, Date of Birth, Country of Citizenship. A quick reminder you don’t have to be a U.S Citizen to apply for the Esperanza Scholarship.

My Information - Additional Info

My Information

- Basic Info
- Additional Info
- Schools
- GPA
- Class Rank
- Test Scores
- Activities
- Awards
- Employment
- Documents
- Parent/Guardian Info
- Financial Info
- Goals Essay
- Unusual Circumstances Essay
- Transcripts
- References
- Help

You must complete all the double starred (**) items in order to submit the form and you must complete all of the single starred (*) items to move your progress towards 100%. All other items are helpful in matching to scholarships, but optional.

Demographics

** Birthdate (mm/dd/yyyy)	01/01/2000	
** Sex Assigned at Birth ?	Male	
** Ethnicity	Hispanic/Latino	
** Race ?	Caucasian	
* Citizenship Status	United States Citizen	
* Citizenship Country	<input type="button" value="Search"/> <input type="button" value="Unselect"/>	
	<input checked="" type="radio"/> United States	
Do you have dual citizenship?	No	
* First Generation to Attend College?	Yes	
* Highest Level of Education Completed	Some High School	
* Have you been subjected to any school or legal disciplinary action?	No	
* Primary Language	English	
* Primary Language Spoken at Home	Spanish	
** Are you eligible for a free/reduced lunch program?	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Other Information

Gender Identity ?	Man
Disabled?	No
Are you a descendant of a veteran?	No
Veteran? ?	No
Child of POW or MIA military service member?	No
Prisoner of War? ?	No

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NOTES:

1. **Highest Level of Education Completed:** If you are a high school student, you must choose: “Some High School”. If you are a college student you must chose, “Some College”

STEP 3: Here you will add your school information.

My Information - Schools

My Information

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Additional Info

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Hide

Grade Level

** Current Grade Level

Senior in High School

Hide

High School Information

** Year Graduated/ Expected Graduation from High School

2019

** High school you graduated from/expect to graduate from/last attended

Search

Unselect

FONTANA HIGH SCHOOL - FONTANA, California

I received my GED

☐

Hide

College Information

* Intended College 1

California State University: San Bernardino - San Bernardino

Remove Select

* Intended College App Status 1

Applied

Intended College 2

California State Polytechnic University: Pomona - Pomona

Remove Select

Intended College App Status 2

Applied

Intended College 3

Select

Intended College App Status 3

-- Select --

* What type of post-secondary institution (if any) are you attending/plan to attend?

Four-Year College

* Anticipated Year Graduation from College

2023

* Intended/Current Major 1

Mathematics

Remove Select

Intended/Current Major 2

Civil Engineering

Remove Select

Intended/Current Major 3

Select

Intended/Current Major 4

Select

Intended/Current Major 5

Select

* Anticipated Degree Type

Bachelors

* Student will be enrolled:

Full Time

* Student Will Live:

On Campus

* College you are currently attending

California State Polytechnic University: Pomona - Pomona

Remove Select

* College Application Status

Applied

School Start Date

College Student ID

Have you attended other colleges?

No

Save and Continue

Save and Go To Dashboard

NOTES:

1. **College you are currently Attending:** If you are in high school you need to put your top choice and for status you need chose "Applied". Everyone's anticipated degree type is bachelors.

STEP 4: *You will need to add your GPA information*

My Information - GPA

My Information

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Additional Info

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Help

Click the "edit" button to complete this section. You must complete all the double starred (**) items in order to submit the form and you must complete all of the single starred (*) items to move your progress towards 100%. All other items are helpful in matching to scholarships, but optional.

Updated 11/19/2018 by Bob Esperanza

* GPA information available	I have high school GPA information only
My school uses weighted GPAs	Yes
* Cumulative Weighted HS GPA	3.80
* Cumulative Weighted GPA Scale	5.00
Converted Cumulative Weighted HS GPA	3.04

By selecting that you do not have any GPA information means you are acknowledging that you may not be eligible for scholarships where GPA is a required criteria.

Save and Continue
Save and Go To Dashboard

My Scholarships

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NOTES:

1. HS students: Only add your High School GPA, even if you have College GPA.
2. College Student: You need college GPA, scale is out of 4 points
3. You also ONLY need cumulative GPA; you don't have to add every year individually.
4. If you are counting extra points for Honors/AP Course than the GPA Scale is out of 5 Points

STEP 5: Add your class rank, you can find this through your counselor or in your transcripts.

My Information - Class Rank

My Information

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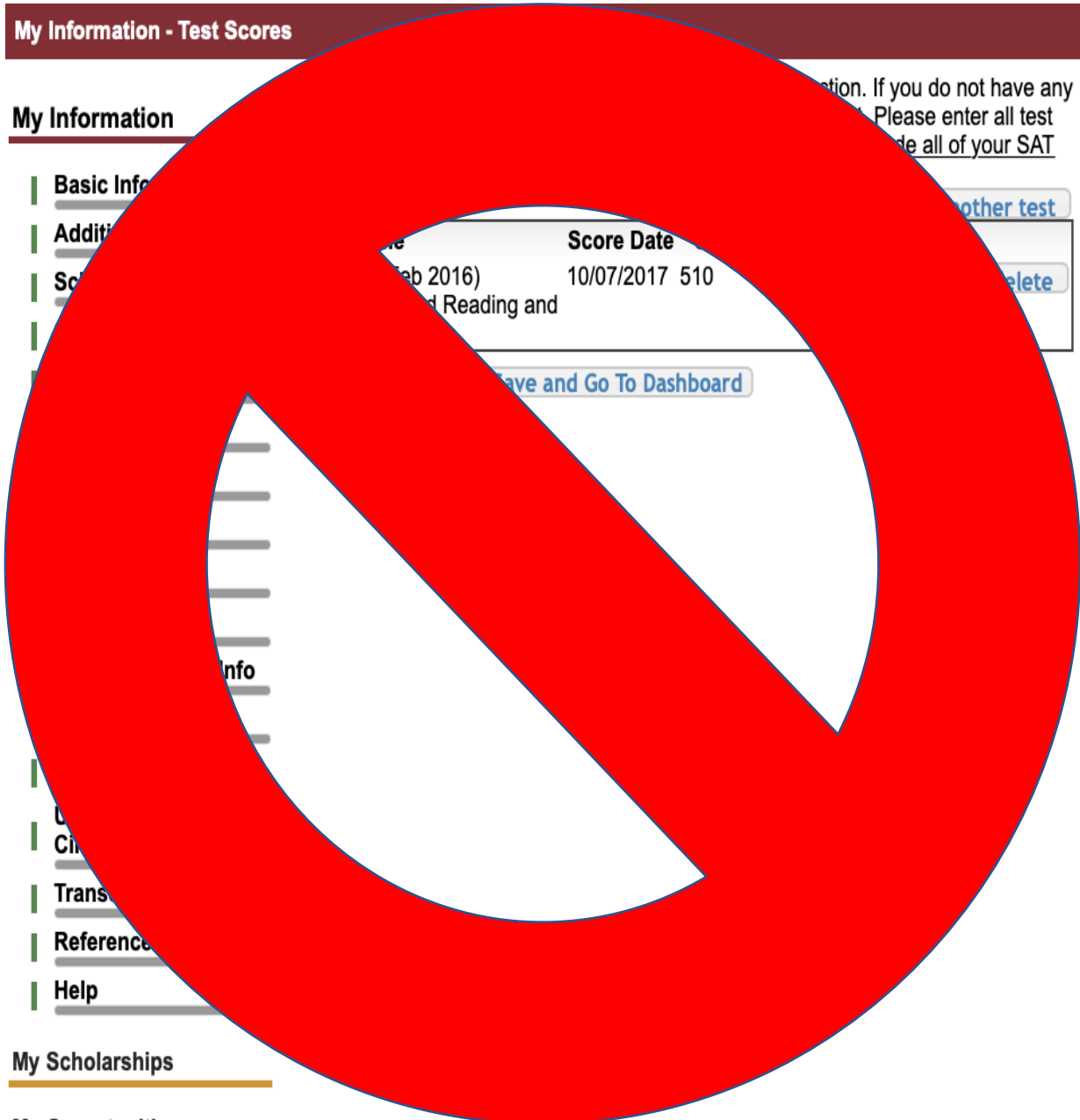
* Does your school rank students?	Yes
* What system does your school use? ?	Integer
Ranking System If Other	
* Class Rank ?	10
* Class Size	510

Save and Continue

Save and Go To Dashboard

NOTES:

1. If it's in a number you need to choose "Integer", if it's a percent choose "percentile"

STEP 6: DOT NOT ADD TEST SCORES!!!

My Information - Test Scores

My Information

Basic Info

Additional Info

Score Date

10/07/2017 510

Read Reading and

Save and Go To Dashboard

My Scholarships

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NOTES: If you are given an option at the top right corner of “I have added all test scores” make sure you click in order for the section to turn green.

STEP 7: *Add any activities in school and outside of school such as clubs, sports, community service...*

My Information - Activities

My Information

Basic Info

Additional Info

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Class Rank

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Help

Click the "Enter Activities Information" button to complete this section. Please list all school activities in which you have participated during the past 4 years (e.g. student government, music, sports, etc.) as well as all community activities in which you have participated without pay during the past 4 years (e.g., Red Cross, church work, etc.). Make sure to include all of your activities, as it may affect your eligibility for scholarships.

[+ Add another activity](#)

* Activity Name	* Activity Type	
Soccer	Athletic Activities	view edit delete

[Save and Continue](#)

[Save and Go To Dashboard](#)

My Scholarships

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NOTES: If you are given an option at the right top corner of "I have added all activities" make sure you click in order for the section to turn green.

STEP 8: DO NOT ADD ANY AWARDS!!!

My Information - Awards

My Information

Basic Info

Additional Info

Scholarship Info

Continue Save and Go To Dashboard

Another Award

delete

Info

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STEP 9: *Add any job you have had, anywhere where you have received a payment for a period of time.*

My Information - Employment

My Information

Basic Info

Additional Info

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Test Scores

Activities

Awards

Employment

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Click the "Enter Employment Information" button to complete this section. Please list all employment for which you were paid during the past 4 years. Make sure to include all of your jobs, as it may affect your eligibility for scholarships.

+ Add another Employment

* Employer	Position	* Hours Per Week
<div>Save and Continue</div> <div>Save and Go To Dashboard</div>		

NOTES: If you are given an option at the right top corner of "I have added all employment" make sure you click in order for the section to turn green.

STEP 10: DO NOT UPLOAD ANY DOCUMENTS!!!



My Information - Documents

My Information

Basic Info

Additional Info

Scholarship Info

Documents

Save and Go To Dashboard

My Scholarships

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STEP 11: Add parent consent, if you are under the **age of 16**, make sure they get the email and submit the request.

My Information - Parent/Guardian Info

My Information

People over the age of 18 do not require parental consent to complete the scholarship process. However, Scholarship America still wants to share good financial aid information with parents, when necessary. Please complete the following information.

Basic Info

Additional Info

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Consent Status: **Over 18; consent not required**

** Primary Parent First Name

** Primary Parent Last Name

Relation

** Primary Parent Phone Number

** Primary Parent Email Address

[Save and Continue](#)

[Save and Go To Dashboard](#)

[I choose not to include my parental information](#)

My Scholarships

My Opportunities

My Scholarship News

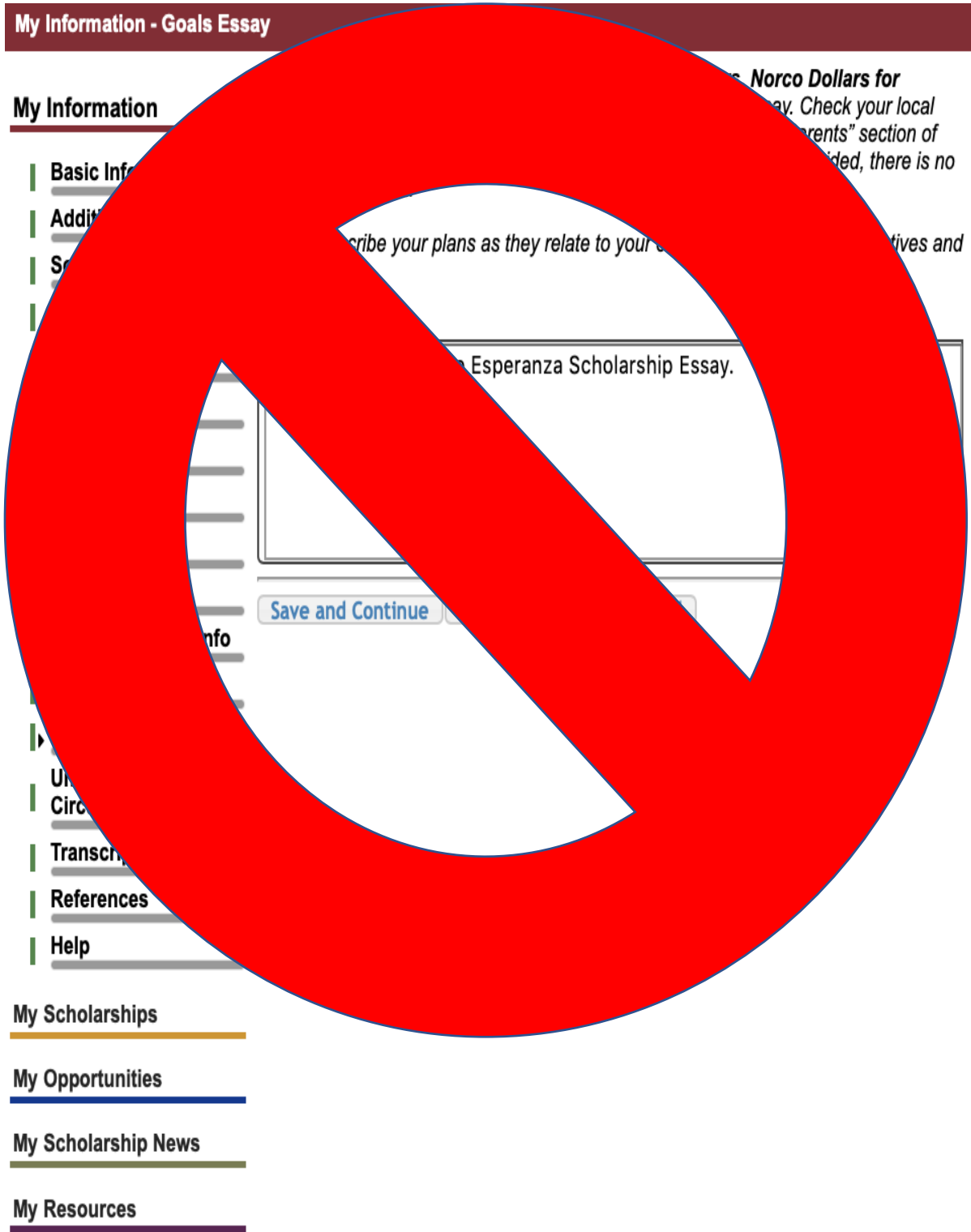
My Resources

STEP 12: *You MUST add your EFC given in your FAFSA or Dream Act (AB540)*

My Information - Financial Info					
My Information	In order to be considered for scholarships that make decisions based on need, you must provide information about your or your family's financial situation. Please provide the information asked for below. If you do not provide the information below, you will not be eligible for any needs based scholarships.				
Basic Info					
Additional Info	Esperanza Scholarship Foundation Dollars for Scholars uses EFC for their need based scholarships. This number is found on the SAR you received after completing the FAFSA. To learn more about FAFSA EFC, follow this link, http://www.fafsa.ed.gov/ .				
Schools					
GPA	For Eligible for Pell Grant Click "Yes" if this box is checked on the SAR (Student Aid Report) you received when completing the FAFSA.				
Class Rank					
Test Scores	<table border="1"> <tr> <td>* FAFSA EFC</td> <td>0.00</td> </tr> <tr> <td>Eligible for Pell Grant</td> <td><input checked="" type="radio"/> Yes <input type="radio"/> No</td> </tr> </table>	* FAFSA EFC	0.00	Eligible for Pell Grant	<input checked="" type="radio"/> Yes <input type="radio"/> No
* FAFSA EFC	0.00				
Eligible for Pell Grant	<input checked="" type="radio"/> Yes <input type="radio"/> No				
Activities					
Awards					
Employment	<div> Save and Continue I do not wish to include financial information </div>				
Documents					
Parent/Guardian Info					
Financial Info					
Goals Essay					
Unusual Circumstances Essay					
Transcripts					
References					
Help					
My Scholarships					
My Opportunities					
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My Resources					

NOTES:

1. If you file **FAFSA** you will find your EFC "Estimated Family Contribution" in your confirmation Page.
2. If you file **DREAM ACT** you will find your EFC in a PDF File of your "Cal Sar Report" at the end of the application (Last Tab).
 - a. DREAM ACT: Click "YES" for "Eligible for Pell Grant"

STEP 13: DO NOT ANSWER THIS ESSAY

My Information - Goals Essay

My Information

- Basic Info
- Addit
- Se

...s. **Norco Dollars for** ...ay. Check your local ...ents" section of ...ided, there is no

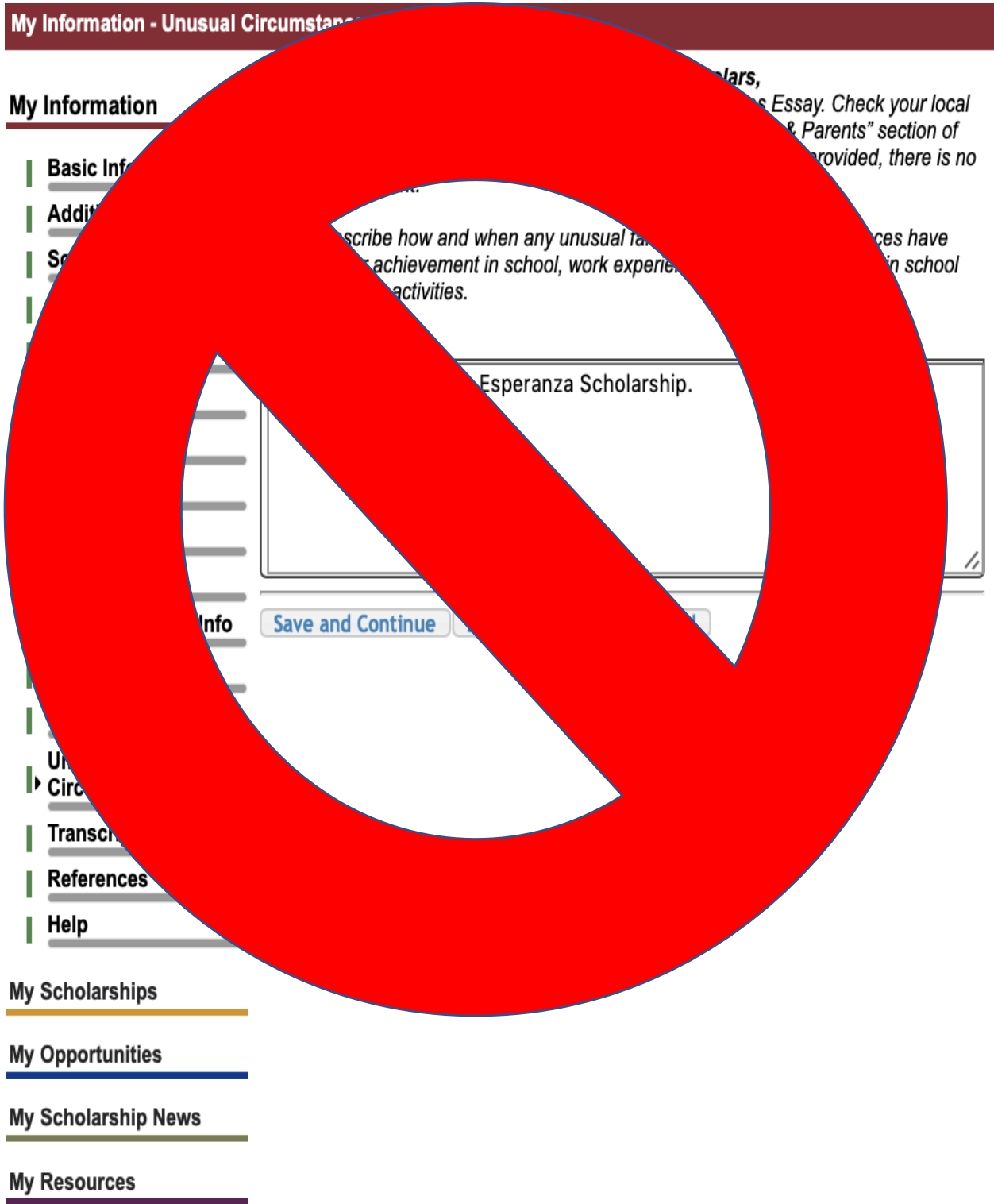
...scribe your plans as they relate to your ...tives and

...Esperanza Scholarship Essay.

[Save and Continue](#)

info

- My Scholarships
- My Opportunities
- My Scholarship News
- My Resources

STEP 14: DO NOT ANSWER THIS ESSAY

My Information - Unusual Circumstances

My Information

Basic Info

Additional Info

Scholarship Info

Unusual Circumstances

Transcript

References

Help

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Esperanza Scholarship.

Save and Continue

Info

Unusual Circumstances Essay. Check your local & Parents" section of provided, there is no

Describe how and when any unusual factors have

achievement in school, work experience, or in school

activities.

STEP 15: *You must request Transcripts from your counselor ahead of time, they must be in by the due date NO Exceptions.*

My Information - Transcripts

My Information

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Test Scores

Activities

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Documents

Parent/Guardian Info

Financial Info

Goals Essay

Unusual Circumstances
Essay

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Transcript Request

Esperanza Scholarship Foundation Dollars for Scholars, request(s) you provide transcripts.

Scholarships require the submission of a school transcript or at least verification by a school official. For High School transcripts, enter the name and contact information of the school official who verifies your academic record, such as a guidance counselor or registrar. Once you are finished, press the "Request Transcript Information" button to request a transcript.

Transcript Information from school official: **Requested**

[Delete This School Official](#)

[Send Reminder Email](#)

* School Official First Name	Alex
* School Official Last Name	Espinoza
* School Official Email Address	esperanzascholarshipfoundation@gmail.com
* School Official Phone Number	909-000-0000

Please note: If you want to include additional transcripts from previous schools, please upload them to the Documents section. Check with your local Dollars for Scholars to see if unofficial transcripts are acceptable.

[Save and Continue](#)

[Save and Go To Dashboard](#)

My Scholarships

My Opportunities

My Scholarship News

My Information

* Reference Name	Alex
* Reference Email	Espinoza
* Reference Phone	09-000-0000
* Reference Address	Las Vegas
* Reference Relationship	Friend

Save and Look for Scholarships Save and

Delete This Reference

My Resources

STEP 17: You will find the application under “My Scholarships” you must complete the essay and reference by the given deadline. Remember to also push **APPLY**.

My Scholarships

My Information

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Parent/Guardian Info

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Goals Essay

Unusual Circumstances Essay

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My Scholarships

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Click Verify Eligibility for All Scholarships to see if there are any New Scholarships you match to.

Verify Eligibility for All Scholarships

Scholarships Applications Ready to Complete

If Questions or References button is highlighted red, please click and follow instructions. You must do this step BEFORE you are able to click the Apply button. **The apply button must be clicked BEFORE the close date in order to be eligible.**

NOTE: If you see a button that reads “no longer eligible”, then your profile or the scholarship requirements have changed and you are no longer eligible for that scholarship. To check this, click the “Verify Eligibility for all Scholarships” button at the top of this page.

Scholarship	Close Date				
Esperanza Scholarship Foundation Dollars for Scholars- High School Student 2022	03/11/2022	View	Questions	References	Apply

Scholarship America Partner Scholarships

Look here to search for additional scholarships from our scholarship partners.

Fastweb Scholarships

Scholarships I've Applied For

Below are the scholarships that you have submitted your application to for review.

Scholarship	Close Date
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Scholarships I've Been Awarded

NOTE: If you are COLLEGE student your scholarship should be named “Esperanza Scholarship Foundation Dollars for Scholars- College Student 2023”

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