

Parent Portion of the Student Profile



**HOW PARENTS CAN COMPLETE THE
CONSENT FORM AND FINANCIAL
INFORMATION PORTION OF THE STUDENT
PROFILE.**

**Scholarship
AMERICA[®]**

Because College Doesn't Happen by Chance[®]

Parent Email & Link



From: Scholarship America [dollarsforscholars=scholarshipamerica.org@sendgrid.me] on behalf of Scholarship America [dollarsforscholars@scholarshipamerica.org]
To: Paul Gernscheid
Cc:
Subject: Another Student requested information for a Scholarship America Application

Sent: Tue 4/3/2012 11:44 AM

Dear Jerry Hoffman,

Another student, Test twentysix, has added you as a parent.

Please click on the link below, or copy and paste the URL below in your browser.

Use your current login and password to complete the required information for that student as soon as possible. If you do not remember your password, please click "forgot password".

<http://public.dollarsforscholars.org/index.php?section=parentHome&action=home&autologinKey=90ff323975d9a2d15bb762bbed09a332.3.97dc33ff785f2b78f6c87f3de6039efc.1419875055>

Thanks!

The Scholarship America Team

- As the parent, you have received this email with instructions. (If you did not receive this email, please check your spam folder.)
- The parent must click on the link (or copy and paste the text) provided in the email in order to submit the proper information.

Parent Log-in Page



The screenshot shows the Dollars for Scholars parent log-in page. The browser is Mozilla Firefox. The page header includes the Dollars for Scholars logo and a 'Logout' link. The main content area is divided into several sections:

- My Students:** A red header with a message: "You have not completed all of the information necessary for your students!" Below this message is a blue circle around the link "Complete Permission and/or Financial Information".
- My Info:** An orange header with a link "Click here to view and update all of your information." Below this is a table of user information:

First Name	Scott
Last Name	Fichtner
E-mail address	debor@scholarshipamerica.org
Mailing Opt Out	No
Primary Phone	507-360-5766

Updated 02/01/2012 by Scott Fichtner

Other sections include "My Opportunities" with a "Read More" link, "My Scholarship News" with "Back" and "Next" buttons, and "My Resources" with a "Read More" link.

- The link provided in the email will send the parent to the log-in page.
- If it is the first time, they will need to create a password.
- After logging in, click on the link "Complete Permission and/or Financial Information."

Granting Consent for Minors



Dollars for SCHOLARS
A Program of Scholarship America

Logout Back to Dashboard

Parent Center

- My Students
- My Information
- My Opportunities
- My Scholarship News
- My Resources

My Students

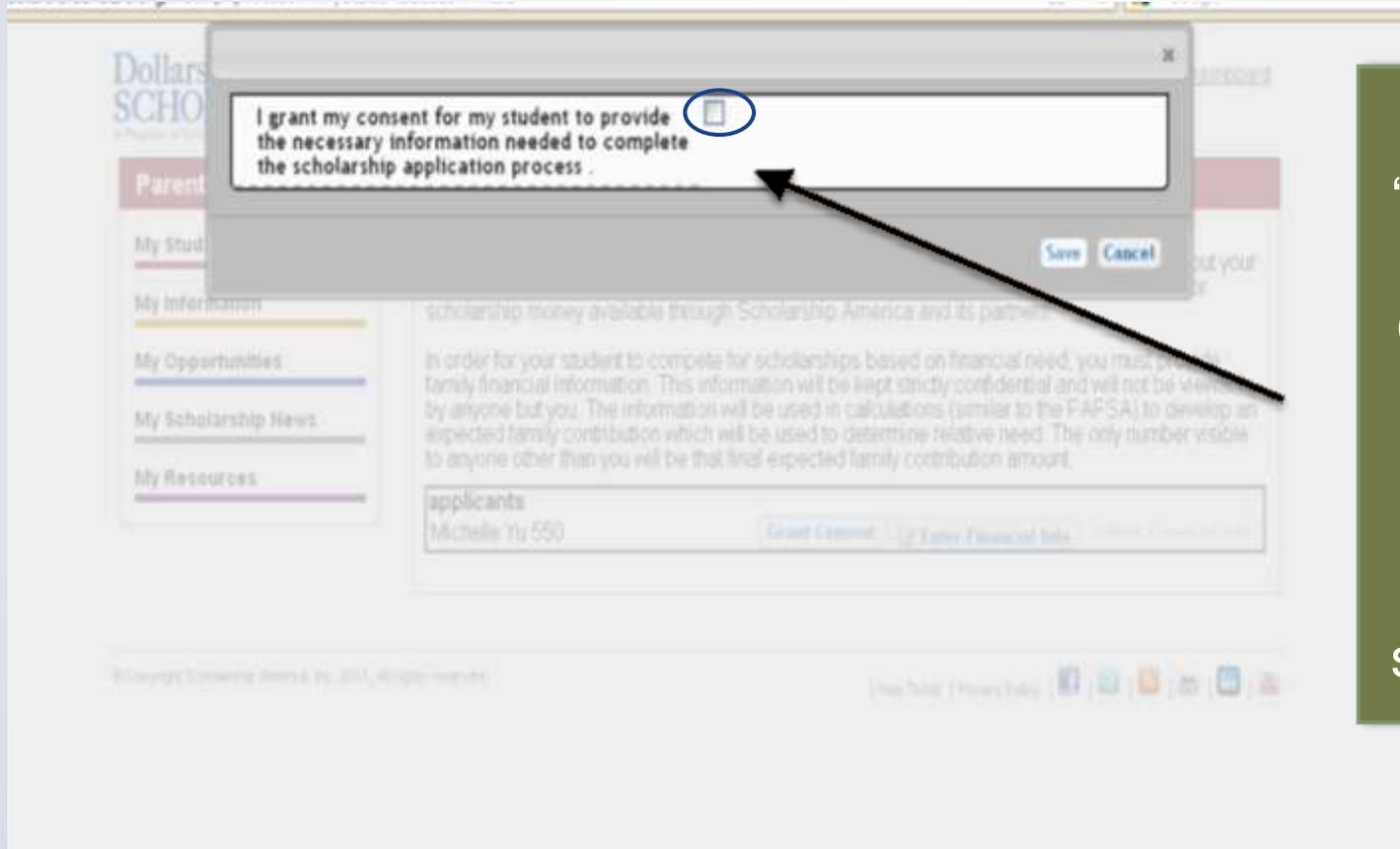
If your student is under 18, they can not complete their scholarship application process without your permission. Please click the "grant consent" button below to allow your student to compete for scholarship money available through Scholarship America and its partners.

In order for your student to compete for scholarships based on financial need, you must provide family financial information. This information will be kept strictly confidential and will not be viewable by anyone but you. The information will be used in calculations (similar to the FAFSA) to develop an expected family contribution which will be used to determine relative need. The only number visible to anyone other than you will be that final expected family contribution amount.

applicants	Grant Consent	Enter Financial Info	View Financial Info
Michelle Yu 550	Grant Consent	Enter Financial Info	View Financial Info

- If your child is under 18, you must click on “Grant Consent.”
- If not, the button will not be there and you can skip this step.

Granting Consent for Minors



After selecting “Grant Consent,” a box will appear. Click on the check box to grant your consent and allow your student to complete their scholarship profile.

Entering Financial Information



The screenshot shows the Dollars for SCHOLARS website. The top left features the logo "Dollars for SCHOLARS" with the tagline "A Program of Scholarship America". The top right has links for "Logout" and "Back to Dashboard". The main content area is divided into two columns. The left column, titled "Parent Center", contains links for "My Students", "My Information", "My Opportunities", "My Scholarship News", and "My Resources". The right column, titled "My Students", contains two paragraphs of text and a table of applicants. The first paragraph explains that students under 18 need parental permission to complete their application. The second paragraph explains that financial information is required for needs-based scholarships and will be kept confidential. The table lists one applicant, Michelle Yu 550, with three buttons: "Grant Consent", "Enter Financial Info" (circled in blue), and "Edit Financial Info". A black arrow points to the "Enter Financial Info" button. At the bottom of the page, there is a copyright notice for Scholarship America, Inc. 2011, and a row of social media icons.

- After granting consent, you can also complete the financial information.
- This is may be needed to compete for needs-based awards.
- Click on the link “Enter Financial Info”.

Entering Financial Information



- Enter the information using the drop down boxes.
- Be sure to scroll down to ensure that all questions are answered.
- Click “Save” when fields have been completed.

Submitting Parent Information



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Logout Back to Dashboard

Parent Center

- My Students
- My Information
- My Opportunities
- My Scholarship News
- My Resources

My Students

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applicants
Debttest Debttest 1115

Enter Financial Info Submit Financial Info

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- After clicking Save, you will be returned to this screen.
- To complete the process, click on "Submit Financial Information"
- After submitting, you will receive a confirmation email.